

**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Special Village Board Meeting  
Meeting Minutes  
February 11, 2014**

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call / Establish Quorum**

Village Clerk Meadows called the roll. Members present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell and President Zirk. 1-absent: Trustee Hacker. Others present: Administrator Keller, Finance Director Blocker, Assistant Administrator Beith and Village Clerk Meadows. For members of the audience please see the attached list. President Zirk announced there were enough Trustees present to establish a quorum.

**Presentations**

**AID-Show You Care Kane**

Ms. Lynn O'Shea, President of AID thanked the Board Members for allowing her to speak briefly at their meeting. President O'Shea commented on who is defined as being developmentally disabled. She reported that developmental disabilities include mental retardation, intellectual disabilities, cerebral palsy, Down Syndrome, autism and muscular dystrophy.

President O'Shea reported that there are tens of thousands of disabled people in Kane County that need assistance. More than 1,000 Kane County residents who need assistance are on a waiting list which grows monthly. In addition, there are 16,640 school children currently in the Kane County special educations programs. At least 25% of these children will require community assistance as they reach the age of 22.

President O'Shea commented on the formation of the Community Leadership Team. This team will lead the Show You Care Kane's efforts to pass a referendum which will be placed on the March 2014 ballot. The referendum proposes collection of a 10-cent property tax hike to support services. For an average Kane County Homeowner this represents a tax increase of about a dollar a week. The additional property tax revenue would generate an estimated 12 million dollars and support services for all of the Kane County disabled currently being under served.

President O'Shea asked the Board Members if they had any questions. There were no questions offered from the Board Members. President O'Shea thanked the Board Members for their time.

#### **"Remember 45" Veterans Event**

President Zirk reported that he had received word that Mr. Christopherson was unable to attend tonight's meeting to discuss the proposed "Remember 45" event. He will contact staff to reschedule his presentation.

#### **Items for Approval**

##### **A Motion to approve an engagement agreement with Cozen and O'Connor LLP for legal services to the Village of Gilberts**

President Zirk commented on the engagement agreement with Cozen and O'Connor. He noted that the engagement agreement with Cozen and O'Connor LLP for legal services was related to a matter with Nicor and was discussed with Attorney Tappendorf during the February 4th Closed Session.

President Zirk asked if there were any questions on the motion. The Board Members offered no comments or questions on the motion. **A Motion was made by Trustee Farrell and seconded by Trustee LeClercq to approve the engagement agreement with Cozen and O'Connor LLP for legal services to the Village of Gilberts.** Roll call: Vote: 5-ayes: Trustees Corbett, Mierisch, LeClercq, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

#### **Items for Discussion**

##### **Minutes from the February 4, 2014 Village Board Meeting**

President Zirk inquired if there were any questions or comments on the minutes from the February 4, 2014 Village Board Meeting. There were no questions or comments provided by the Board Members. This matter will be placed on the next consent agenda.

##### **January 2014 Treasurer's Report**

President Zirk asked if the Board Members had any questions or comments on the January 2014 Treasurer's Report. Trustee Farrell questioned what the Treasurer's Report line item titled "SSA #20 Loan from Water Department" represented. Finance Director Blocker reported that this was the line item denoting the 1.2 million dollars that was borrowed from the water fund for the school site improvements.

There being no further comments or questions on the January 2014 Treasurer's Report President Zirk directed staff to place this matter on the next consent agenda.

**Resolution 04-2014, a Resolution authorizing an agreement between the Village of Gilberts and Cemcon Ltd. to provide professional engineering services for Gilberts Town Center Regional Park**

Administrator Keller reported as previously discussed Engineer Blecke and Stormwater Consultant Kannigan along with staff will be working closely with Cemcon Ltd. with the engineering and land surveying of Town Center Regional Park. Administrator Keller noted that at staffs request the scope of work included a Topographic Survey. The survey will assist in providing information on the current conditions of the soil.

President Zirk asked if any of the Board Members had any questions on Resolution 04-2014. The Board Members provided no questions or comments with respect to Resolution 04-2014. This matter will be placed on the next consent agenda.

**Resolution 05-2014, a Resolution authorizing an agreement between the Village of Gilberts and Signature Design Group**

President Zirk noted that Resolution 05-2014 was discussed in length at the last Board meeting. He asked if any of the Board Members had any questions on Resolution 05-2014. There were no comments offered by the Board Members. This matter will be placed on the next consent agenda.

**Staff Reports**

Administrator Keller recommends the Board Members consider entering into an executive session to discuss personnel as permitted by 5 ILCS 120/2 (c) (1).

Finance Director Blocker reported that she is in process of mailing letters to twenty-five residents who have failed to comply with the water meter change-out program. The notification will reflect the recent amendment to the Village Code requiring village access to village owned water meters and the penalties associated with non-compliance.

**Board of Trustees Reports**

Trustee LeClerc reported that he agrees with Trustee Zambetti's position on mandating residents comply with the Village Code with respect to shoveling the sidewalks adjacent to their homes. He is in favor of simply knocking on the resident's door and informing them of the Village Code requirement.

Administrator Keller reported that per last week's discussion staff has reached out to District 300 Department of Transportation to request the locations of the school bus stops. To date staff has not received a response from District 300. Trustee LeClerc understood staff's frustration with the lack of response from the District 300's Department of Transportation.

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He reported that his neighborhood has started car pooling their elementary children to and from school to avoid having the children waiting for the bus on the snow packed streets.

#### **President's Report**

President Zirk offered no reports at this time.

#### **Executive Session**

A Motion was made by Trustee LeClercq and seconded by Trustee Corbett to close a portion of the meeting, effective immediately as Permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village with no business to follow. Roll call: Vote: 5-ayes: Trustees Mierisch, Zambetti, Farrell, Corbett and LeClercq. 0-ayes, 0-abstained. Motion carried.

The Board Members along with Administrator Keller, Assistant Administrator Beith, Finance Director Blocker, and Village Clerk Meadows went into Executive Session at 7:16 p.m. and returned to the public meeting at 8:12 p.m.

#### **Reconvened**

The Board Members reconvened the public meeting at 8:13 p.m.

#### **Roll Call / Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell and President Zirk. Others present: Administrator Keller, Assistant Administrator Beith, Finance Director Blocker and Village Clerk Meadows.

#### **Adjournment**

There being no further business to discuss, a Motion was made by Trustee Corbett and seconded by Trustee Farrell to adjourn from the public meeting at 8:14 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

