

**Village of Gilberts**  
**87 Galligan Road**  
**Gilberts, Illinois 60136**  
**Village Board Meeting Minutes**  
**July 1, 2014**

**1: Call to Order / Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He led those present in the Pledge of Allegiance.

**2: Roll Call / Establish Quorum**

Deputy Village Clerk Beith called the roll. Roll call: Members Present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, Hacker, and President Zirk. Members Absent: None. Others present: Administrator Keller, Finance Director Blocker, Village Attorney Tappendorf, and Deputy Village Clerk Beith. For members of the audience please see the attached sign-in sheet.

**3: Recognition**

A. Recognition of Mel Jersky for his public service as a Village of Gilberts' Police Officer and the Vice President of the Police Pension Board. President Zirk spoke of Mr. Jersky's service and contribution to the Village of Gilberts as a Police Officer 1999 through 2011 and as a member of the Police Pension Board 1999 through 2014. President Zirk then presented Mr. Jersky with a plaque commemorating his service to the Village of Gilberts.

B. Recognition of Doug Hagen for his public service as Chairman and Member of the Plan Commission and Zoning Board of Appeals. Mr. Hagen was unable to attend and will be rescheduled.

**4: Public Comment**

Ms. Jennifer LeClercq of Charleston Lane, Gilberts, asked about protocols for activating the emergency notification sirens. Administrator Keller noted the actuation of the sirens is controlled by the Rutland-Dundee Township Fire Protection District and is not controlled by the Village. Administrator Keller further noted that the Village is planning a CRM system which will have the capability of push notification to residents who sign up for the service. Trustee LeClercq inquired why was this activation question asked. Ms. LeClercq stated during recent weather events she received notices about inclement weather on her smart phone, but the sirens were not activated.

Mr. Ed Murillo of Welch St. brought a flooding issue related to the tollway construction to the Boards attention. Mr. Murillo said that his house and several neighbors on the south side of the tollway are experiencing backyard flooding since the construction began. The tollway sent an engineer to investigate. There was a discussion of how the construction has the potential of changing drainage patterns in the area. The Village will ask their storm water experts to investigate and review the situation and bring a response back to the Board.

**5: Consent Agenda**

- A. A Motion to approve Minutes from the June 17, 2014, Village Board Meeting
- B. A Motion to approve Bills and Salaries Dated July 1, 2014

President Zirk asked if any of the Board Members wished to remove any item from the consent agenda. The Board Members did not identify any items to be removed. **A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve the consent agenda items 5A as amended and 5B as presented.** Roll call: Vote: 6-ayes: Trustees Corbett, Mierisch, LeClercq , Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

#### **6: Items for Approval**

There were no items listed under "Items for Approval".

#### **7: Items for Discussion**

There were no items listed under "Items for Discussion".

#### **Staff Reports**

Administrator Keller passed out a barium treatment update which said Baxter & Woodman is fine tuning the material/chemical process, along with programming and synchronizing the treatment equipment. The next test is anticipated for Wednesday July 2, 2014.

Administer Keller provided follow up on long grass issues associated with the Interstate Partners development at the corner of Rt. 72 and Tyrrell Road. Public Works Director Swedberg met with representatives of Interstate Partners and had a lengthy discussion about current conditions and minimum standards. The cut grass that was an issue was cleaned up but a subsequent cutting recreated the issue. Public Works Director Swedberg will readdress this issue with representatives of Interstate Partners

Administrator Keller stated he emailed out a memo from Chief Rossi outlining some draft protocols for membership, training and discipline of CERTs members. Trustee LeClercq asked if protocols sanctioned by the Board were in place would that result in CERTs team members being covered by village insurance during a call up event. Trustee LeClercq then asked why the CERTs topic was addressed by the Board. President Zirk indicated that CERTs represents the Village and wanted to know what mechanisms are or can be in place to review specific CERTs related situations. President Zirk stated that there were two possible paths for responsibility, if a review mechanism is in place CERTs can intercede. But if a review mechanism is not in place and a complaint is received, the responsibility will rest with Chief Rossi and Administrator Keller. Further discussion about CERTs and its role in Gilberts ensued.

Administrator Keller stated that at the next meeting he will provide updates and options for projects within the context of the capital improvements program. This will include a discussion of some road work in Old Town and on Timber Trails Blvd.

Administrator Keller said that next week he will provide an update on Town Center Park developments. This will include feedback from a citizens group enlisted to evaluate playground options. Trustee

Mierisch asked how the group was selected and if it included the citizens who had previously appeared in front of the Board to voice concerns about the park. Administrator Keller said the playground group was a volunteer group of Gilberts residents. Staff will review minutes to find the names of the concerned citizens and notify them of the pending review process. As the project continues information will be posted on the Village website and notifications push through social media. There was a general discussion of the park planning process. President Zirk asked about policies and procedures related to management and use of the concession stand. Administrator Keller stated those procedures will be developed prior to opening the park.

Finance Director Blocker said the next round of water meter change outs is beginning. There are an estimated 200-220 meters identified for change out this year.

Assistant Village Administrator Beith provided an update on the Remember 45 Veterans event preliminary scheduled for Sunday August 10, 2014 in Town Center Park. Event coordinator Jerry Christopherson is planning to address the Board either July 8<sup>th</sup> or July 15<sup>th</sup> with an update.

#### **Board of Trustee Reports**

Trustee Farrell asked that comments made by the recorder of minutes be incorporated into the minutes.

Trustee Hacker provided a slide show of ten slides depicting property maintenance issues in the vicinity of Rt. 72 and Tyrrell Road. The identified issues included weeds, tall grass, garbage, and construction materials. There was a discussion about responsibility for the issues while balancing that responsibility with ongoing construction efforts. There was discussion on the enforcement of existing Gilberts property maintenance Ordinances, and questions about how surrounding communities manage this issue. Staff will investigate how other municipalities respond to property maintenance issues.

#### **President's Report**

President Zirk reported that the water impact fee legislation has been passed and is sitting on the Governor's desk awaiting his signature. The legislation limits the village's ability to charge an impact fee for sewer and water to an amount equal to two months of water and sewer revenue. The Illinois Municipal League and Metro West Council of Government have a position letter to send to Governor Quinn. A general discussion of the impact of this legislation ensued.

President Zirk asked that a list of potential road projects be developed based upon the reimbursement from the Hennessey Road bridge project. The Old Town area, Mason Road and Timber Trails Blvd. were identified as potential project areas. Staff will develop some numbers so the Board can decide how to stretch and allocate the existing funds.

President Zirk discussed the pending development in the Tyrrell Road/Mason Road area and the impact that will have on Mason Road and the Mason/Tyrrell intersection. Additional fact finding will take place so the Village has a clear idea of the options available before a decision is made.

President Zirk asked about any further incidents at the soccer facility on Mason Road.

President Zirk asked about the ball field maintenance in Waitcus Park, specifically the infield dirt area and the presence of weeds. A general discussion suggested that after Town Center Park is completed, Waitcus Park should be re-evaluated for offered amenities.

#### **Executive Session**

A motion was made by Trustee Zambetti and seconded by Trustee Farrell to close a portion of the meeting to the Public, effective immediately as Permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent with no business to follow. Roll call: Vote: 6-ayes: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Keller, Attorney Tappendorf, Finance Director Blocker and Assistant Administrator/Deputy Clerk Beith went into Executive Session at 8:20 p.m. and returned to the public meeting at 8:45 p.m. Roll call: Members Present Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Attorney Tappendorf, Finance Director Blocker and Assistant Administrator/Deputy Clerk Beith

#### **Adjournment**

There being no further business to discuss, **a Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to adjourn from the public meeting at 8:46 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

William Beith