

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
August 5, 2014**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call / Establish Quorum

Village Clerk Meadows called the roll. Roll Call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. 1-absent: Trustee LeClercq. Others present: Administrator Keller, Assistant Administrator Beith, Finance Director Blocker and Chief of Police Rossi. For members of the audience please see the attached sign-in sheet.

Employee Introduction

Chief Rossi introduced Daniel Gregory a newly sworn-in part-time police officer. He commented on Officer Gregory's accomplishments. Officer Gregory is a graduate of Streamwood High School at which time he enlisted in the Army Reserve to serve his country. Officer Gregory even as a child dreamed of someday becoming a police officer.

In 2013 Officer Gregory submitted his application to attend the Basic Law Enforcement Academy at Southwestern Illinois College. Southwestern Illinois College is a full time Illinois Police Academy which is accredited by the Illinois Training and Standards Board. After extensive testing and a background investigation Officer Gregory was one of four applicants accepted into the academy.

On April 4, 2014 Officer Gregory proudly graduated from the Police Academy and is a state certified law enforcement officer, while attending the academy Officer Gregory also obtained certifications in D.U.I. Detection, Field Sobriety Testing, Defensive Driving, Haz Mat, First Aid, AED, Taser, Radar Enforcement and LEADS. Currently Officer Gregory is in the field training under the supervision of Sgt. Block.

Officer Gregory thanked the Board Members for their time and expressed his extreme gratitude for being afforded the opportunity to serve the community. The Board Members extended a warm welcome to Officer Gregory.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board. No one from the audience expressed an interest in providing any public comments.

Consent Agenda

- A. A Motion to approve Minutes from the July 15, 2014, Village Board Meeting**
- B. A Motion to approve Bills and Salaries dated August 5, 2014 as follows: General Fund \$349,335.28, Permit Pass Thrus \$1,582.50, Performance Bonds and Escrows \$1,909.25, Water Fund \$38,709.64 and Payroll \$68,286.17**

President Zirk asked if any of the Board Members wished to remove any items from the Consent Agenda. There was no response from any of the Board Members. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the Consent Agenda items A-B as presented.** Roll call: Vote: 5-ayes: Trustees Corbett, Mierisch, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Ordinance 15-2014, an Ordinance amending certain sections of the Village Code Title 4 "Health, Sanitation and Environment"

Administrator Keller reported approval of this ordinance would remove the Village's obligation to send uncut grass/weed abatement notices by certified mail. Trustee Mierisch noted that the previous attorney recommended the Village send the notices via certified mail as proof that the property owner had been sufficiently noticed prior to the Village abating the uncut weeds or grass. Administrator Keller reported that he had discussed the code amendment with Attorney Tappendorf and she advised that the return receipt does create a record that the notice had been mailed to the property owner. However, mailing uncut grass/weed abatement notices is not required by State Statute.

Trustee Mierisch questioned if the abatement notice was sent via U. S. Mail and the property owner disputed receipt would the clock for the notification period need to be reset. Administrator Keller reported that Attorney Tappendorf believes if there was ever litigation or a dispute with respect to an abatement notice being received by a property owner the judge would rule in favor of the Village. The Village Staff would have no reason to perjure themselves about mailing an abatement notice to a property owner.

A lengthy discussion ensued with the pros/cons of mailing abatement notices via certified mail. President Zirk commented that if the code amendment is found to be problematic the Board can rescind the amendment.

There being no further discussion on the code amendment, **a Motion was made by Trustee Farrell and seconded by Trustee Zambetti to approve Ordinance 15-2014, an Ordinance amending certain sections of the Village Code Title 4 "Health, Sanitation and Environment".** Roll call: Vote: 5-ayes: Trustees Mierisch, Zambetti, Farrell, Hacker and Corbett. 0-nays, 0-abstained. Motion carried.

Motion to approve Resolution 34-2014, a Resolution ratifying an agreement between the Village of Gilberts and Central Salt for the purchase of Road Salt.

Administrator Keller reported that on July 17th Central Management Services (CMS) stated that Gilberts was one of the 195 jurisdictions that did not receive a proposal for road salt through the annual state RFP process. Staff used the salt vendor contact information provided by CMS and directly solicited seven vendors who were known to be active in Illinois. Central Salt was the only respondent; one vendor declined to bid while five others did not return emails or phone calls. Administrator Keller reported that Central Salt's agreement is for 1,000 tons of road salt at a total amount of \$97,600.00 (\$97.60/ton).

Trustee Mierisch questioned if anyone had contacted the Illinois State Representatives to see if they were aware of the reasons why 195 jurisdictions had been omitted from the state contract. Both Administrator Keller and President Zirk had contacted Representative Tryon and Senator McConnaughay's offices. President Zirk reported that Representative Tryon was quick to respond.

Administrator Keller reported that CMS has offered to reopen the bid process. However, CMS would not guarantee that the process would yield a quote. In addition, the process would take about two months and by this time salt supplies are being delivered to the various jurisdictions.

A lengthy discussion ensued with respect to why 195 jurisdictions had been omitted from the State salt contract. Administrator Keller noted that he had spoken with many of the surrounding communities Public Works Directors who were also scrambling for road salt. Most have decided to acquire their own salt contract this year.

Trustee Hacker inquired if Morton Salt used a method to omit various jurisdictions from the salt contract or was it arbitrary. Administrator Keller discussed the fact that Morton Salt may have factored in quantities and trucking cost in deciding which communities to include in the contract. However no one is sure on how they determined which jurisdictions were included or omitted.

Trustee Mierisch noted that the cost of the salt per ton had almost doubled from last year and exceeded the budgeted amount by \$25,000.00. She questioned how staff proposed to make up the shortfall.

Administrator Keller replied that in November the Board Members along with staff will review the FY-2015 expenditures and revenues and make budget adjustments accordingly.

President Zirk recalled a similar situation in the 1990's in which some jurisdictions were omitted from the State contract. However, historically the State's salt contracts awarded by CMS have been supplied by the most reliable vendors at the most reasonable price per ton.

Trustee Farrell noted that the weathermen are once again predicting a harsh winter. She questioned if staff had increased the salt supply tonnage. Administrator Keller replied yes by 10%. In addition, the Village does have 150 tons left from last year's supply. Staff hopes they won't have to stretch the salt by adding sand. This process makes it difficult to clean the catch basins in the spring.

There being no further discussion on the motion, **a Motion was made by Trustee Corbett and seconded by Trustee Farrell to approve Resolution 34-2014, a Resolution ratifying an agreement between the Village of Gilberts and Central Salt for the purchase of Road Salt.** Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Hacker, Corbett and Mierisch. 0-nays, 0-abstained. Motion carried.

Items for Discussion

Motion to approve Resolution 35-2014, a Resolution authorizing an agreement between the Village of Gilberts and Dixon Engineering & Inspection Services to provide engineering and coating inspection of Raymond Street Water Tower.

Administrator Keller reported that staff recommends approval of an agreement with Dixon Engineering to conduct the RFP process and supervise the repainting of the Raymond St. water tower for the amount of \$21,422.00. President Zirk noted that his preference is to have the bottom of the bowl and the stem painted a darker color to camouflage the build-up of mold. The Board Members agreed.

Intern Wright provided the Board Members with pictures of various letter painting options. The Board Members agreed in order to hold down cost to have the current block letters repainted. In addition, the Board Members directed staff to request two cost estimates one estimate for painting the top portion of the bowl white and the bottom of the bowl in a darker color. The second cost estimate request reflect painting the top of the bowl white and the bottom of the bowl along with the stem in a darker color. Staff will work with Dixon Engineering and move forward with the RFP process.

There being no further discussion on the motion, **a Motion was made by Trustee Hacker and seconded by Trustee Corbett to approve Resolution 35-2014, a Resolution authorizing an agreement between the Village of Gilberts and Dixon Engineering & Inspection Services to provide engineering and coating inspection of the Raymond Street Water Tower.** Roll call: Vote: 5-ayes: Trustees Farrell, Hacker, Corbett, Mierisch and Zambetti. 0-nays, 0-abstained. Motion carried.

Staff Reports

Assistant Administrator Beith provided the Board Members with an update on the "Spirit of 45" event scheduled for this coming Sunday. He reported that Mr. Jerry Christopherson will provide the opening remarks followed by the Posting of the Colors, the National Anthem, and the Pledge of Allegiance. President Zirk will read the Proclamation followed by two guest speakers U.S. Marine Colonel Larry Kailfesh and Illinois Senator Mike Noland. Musical entertainment will be provided by Legacy Girls, Andrew's Sisters Revue and the Ladies Must Swing Orchestra. At dusk the Movie Honor Flight will be shown.

Intern Wright reported that City of Elgin Intern Isabelle Bourgeois has invited the Village of Gilberts to join them in the first annual Pet Services Expo, which is tentatively scheduled to be held on October 11 in the Hemmens Centre in Elgin. There will be no cost to the Village and the Village can invite local vendors to participate for a nominal fee between \$50 and \$100.00. If the Board Members are in favor of the idea Intern Wright will continue to work on the event details with Intern Bourgeois. The Board Members were in favor of Intern Wright partnering with the City of Elgin's Intern in organizing the Pet Services Expo.

Village Clerk Meadows noted that the National Night Out and final Movie in the Park is scheduled for this Friday beginning at 6:00 p.m.

Board of Trustee Reports

Trustee Hacker noted that J.S. Riemer has begun installing the water main infrastructure at the corner of Route 72. However, there is still a lot of work to be done. Administrator Keller reported that Mr. Ebacher will be attending the August 19th Village Board meeting. At that time the Board Members can express their concerns with the condition of his construction site.

Trustee Hacker inquired if Developer Mertz still envisions having models built in the Conservancy by November of this year. Administrator Keller replied yes their target date is still November 2014.

**Village Board
Meeting Minutes
August 5, 2014
Page 6**

Administrator Keller reported that Developer Mertz along with his attorneys is still working on resolving the performance bond issues. President Zirk reported that he had heard that Lexon's bond rating was downgraded from an "A" rating to a "B". He question if the Village Code had language restricting a Bond Holder from having a rating lower than an "A". Staff will research this matter and report back.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Zambetti and seconded by Trustee Corbett to adjourn from the public meeting at 7:52 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows