

APPROVED MINUTES

**Village of Gilberts
87 Galligan Gilberts, IL 60136
Committee of the Whole
Meeting Minutes
November 10, 2015**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 pm. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Zambetti, Farrell, Hacker and President Zirk. 2-Absent: Trustee Kojzarek and Trustee LeClercq. Others present: Administrator Keller, Assistant Administrator Beith and Clerk Meadows. For members of the audience please see the attached sign-in sheet.

Trustee Kojzarek arrived at 7:02 p.m.

Items for Discussion

Minutes from the November 3, 2015 Village Board Meeting

President Zirk asked if any of the Board Members had any questions or comments on the Village Board Meeting minutes. The Board Members offered no questions or comments regarding the meeting minutes. The minutes will be placed on the next consent agenda.

October 2015 Treasurer's Report

President Zirk asked if any of the Board Members had any questions or comments on the October 2015 Treasurer's Report. The Board Members offered no questions or comments with respect to the October 2015 Treasurer's Report. The Treasurer's report will be placed on the next consent agenda.

FY-2016 budget-mid-year update

Administrator Keller noted that Finance Director Blocker had emailed the Board Members and Staff copies of the status of the current budget to date along with an overview memo.

Administrator Keller reported that the Police and Public Works departments are doing a good job in monitoring their operational expenses.

Administrator Keller commented on the State's budget impasse, he noted that in spite of not receiving local use tax, video gaming or MFT disbursements from the State the general fund remains in balance primarily due to the better than anticipated building activity.

Administrator Keller provided the Board Members with a mid-year update on the water/wastewater enterprise fund budgets. He reported that the enterprise fund is presently at a positive balance. However, Staff anticipates that the fund will eventually approach a budget deficit as expenses will continue but revenue will decline over the winter months. Administrator Keller noted that in the near future Staff will be providing the Board Members with various water rate scenarios.

Trustee Hacker asked if the winter construction slow down would have an impact on the general fund. Administrator Keller replied no, due to the fact that the building permit revenues had already exceeded the yearly projections.

President Zirk commented on the fact that with the increase demand in building permits and plan reviews. Staff may want to consider for the FY-2017 budget increasing the contractual line item or increasing the staffing levels. He noted that during the economic slowdown Chief Building Inspector Swedberg had accepted additional responsibilities and took on the role of overseeing the Public Works Department. However, if the housing market trend continues it may place a strain on the building department. Administrator Keller agreed, he reported that Staff has already farmed out a portion of the plan reviews to B&F Technical.

Staff Reports

Administrator Keller reported that he had revised the Kane County Riverboat grant scope. He replaced the original request for funds for shade trees. The revised scope now includes a request for funding park benches and bleachers for the ball field.

Assistant Administrator Beith provided the Board Members with an update on WOW's marketing campaign. He reported that WOW is currently evaluating the feasibility of offering residential service. President Zirk commented on the fact that he does not want them to cherry pick the community and not offer service to some of the subdivisions. Assistant Administrator Beith reported that they had already agreed that if they were to offer their services to the community it would be the entire residential community.

Trustee Kojzarek commented on the fact that she had noticed the sub-contractors conducting the field evaluation. She expressed concern that the sub-contractors and their vehicles were poorly identified.

Trustee Kojzarek suggested the sub-contractors wear badges and have their vehicles appropriately marked. Trustee Farrell agreed with Trustee Kojzarek's recommendation. Assistant Administrator Beith will contact WOW and inform them of the concerns.

Board of Trustee Reports

Trustee Farrell provided the members with information regarding a concern recently expressed during a Timber Trails HOA meeting. The HOA members expressed concern with the dead trees in the parkways. They wondered if the Village had a timeline in which the dead trees would be removed. Administrator Keller reported that Public Works is in the process of removing the dead parkway trees.

President's Report

President Zirk offered no reports.

Public Comment

No member from the audience offered any comments.

Executive Session

President Zirk asked if anyone had any reason to enter into an executive session. The Board Members offered no reasons to enter into an executive session.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee Hacker and seconded by Trustee Zambetti to adjourn from the public meeting at 7:15 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

