

APPROVED MINUTES

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
November 17, 2015**

Call to Order / Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call / Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller and Clerk Meadows. For members of the audience please see the attached sign-in sheet.

Public Comment

President Zirk asked if anyone from the audience had any questions or comments they wished to share with the Board Members. No one from the audience offered any questions or comments.

Consent Agenda

- A. A Motion to approve Minutes from the November 3, 2015 Village Board Meeting**
- B. A Motion to approve Minutes from the November 10, 2015 Committee of the Whole Meeting**
- C. A Motion to approve October 2015 Treasurer's Report**
- D. A Motion to approve Bills & Salaries dated November 17, 2015 as follows: General Fund \$79,150.28, Performance Bonds and Escrows \$23,709.12, Water Fund \$ 4,805.70 and Payroll \$73,542.03**
- E. A Motion to approve Resolution 44-2015, a Resolution for the Estimate of the Amount of a Tax Levy in Compliance with the Requirements of the Truth in Taxation Act**
- F. A Motion to approve Resolution 45-2015, a Resolution Accepting Subdivision Improvements for Gilberts Town Center Unit 3, and Authorizing the Release of the Subdivision Bond**

President Zirk asked the Board Members if there was any item listed on the consent agenda they would like removed for separate consideration. Trustee Zambetti asked to remove item 4F from the consent agenda for separate consideration.

President Zirk stated that he would entertain a motion to approve consent agenda items A-E. **A Motion made by Trustee Farrell and seconded by Trustee Zambetti to approve the Consent Agenda items A-E as presented.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 45-2015, a Resolution Accepting Subdivision Improvements for Gilberts Town Center Unit 3, and Authorizing the Release of the Subdivision Bond

Trustee Zambetti asked Administrator Keller what area was included in Town Center Unit 3. Administrator Keller reported that the area in Town Center Subdivision Unit 3 was located north of Town Center Park and includes the public improvement located within the single family home lots.

Trustee Zambetti asked if there were still units that require future Board acceptance. Administrator Keller replied yes. Town Center Unit 2B public improvements have yet to be accepted by the Village Board. This area is the area in which the construction of the townhomes and duplex units was suspended and now construction is scheduled to resume.

President Zirk inquired if the Village Engineer had reviewed the punch list items and verified that the street lights, hydrants and street signs have been touched up and are properly installed. Administrator Keller believed the Village Engineer had verified all punch list items had been addressed. However, he will confirm with the Village Engineer that the punch list items along with the street lights, stop signs and hydrants are in the proper condition for acceptance.

President Zirk commented on the fact that he was in favor of accepting the subdivision improvement for Gilberts Town Center Unit 3 contingent upon the Village Engineer verifying that all punch list items along with the street lights, stop signs and hydrants are in proper condition. **A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve Resolution 45-2015, A Resolution Accepting Subdivision Improvements for Gilberts Town Center Unit 3, and Authorizing the Release of the Subdivision Bond contingent upon the Village Engineer's verification and inspection of all street lights, stop signs and hydrants located within Unit 3 are in proper condition.** Roll call: Vote: 6-ayes: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

Items for Approval

There were no items listed under "Items for Approval".

Items for Discussion

There were no items listed under "Items for Discussion".

Staff Reports

Administrator Keller reported that recently Mr. Hill (one of the owners of the Mobil Mart) had contacted the Village to ask if the Board Members would consider amending the Village Code to permit temporary semi-truck parking on the street south of the Mobil Mart. This action would allow Mobil Mart patrons driving semi-trucks to have somewhere to park while gaining access to the Mobil Mart to shop. In addition, Mr. Hill had asked if Public Works could stabilize the curb and gutter along Center Street.

Administrator Keller reported that he had discussed this matter with both the Police Chief and the Chief Building Inspector and they expressed no concerns.

Trustee Corbett questioned what would be the time limit on the temporary parking. He thought 30 minutes was reasonable. The Board Members concurred with Trustee Corbett's recommendation of allowing temporary parking on Center Street for 30 minutes. Administrator Keller noted that Staff will amend the Village Code to reflect the Board's direction.

Board of Trustees Reports

There was some discussion on next year scheduling the tree lighting event later in the evening to allow time for working parents to get home from work and then bring their children out to the event. This will be discussed in detail at a later date.

President's Reports

President Zirk commented on the fact that he has to attend a City of Elgin council meeting for a work related matter and might be late to the Northern Chamber of Commerce Annual Community Service Award event scheduled for tomorrow night. President Zirk thanked the Trustees that would be attending the event in his absence.

President Zirk wished everyone in attendance a Happy Thanksgiving.

Executive Session

President Zirk asked the Board Members and Staff if they had any matters they wished to discuss in executive session. There were no comments provided by either the Board Members or Staff.

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Adjournment

There being no further public business to discuss, a Motion was made by Trustee Corbett and seconded by Trustee Hacker to adjourn from the public meeting at 7:15 p.m. Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows