

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
April 5, 2016**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Interim Administrator Beith, Finance Director Blocker, and Village Clerk Meadows. For members of the audience please see the attached copy of the sign-in sheet.

Presentation

A. YMCA-Updates

Ms. Jennifer Alberts, YMCA Community Outreach Director provided the Board Members with an overview of the YMCA's program and membership census. Community Outreach Director Alberts reported that their programs are experiencing great growth. In addition, the YMCA provides both financial and Staff support to the Village's special events.

Ms. Jennifer Alberts noted that in the past they have hosted an outreach session to provide residents with an opportunity to have input on programs they wished to see offered. However, only one person attended the outreach session.

President Zirk thanked the YMCA for providing recreational programs to the community. He noted that the YMCA fills a void and offers recreational programs that otherwise would not be available to the residents. He went on to thank the YMCA for their continued support and dedication to the residents of Gilberts. Outreach Director Alberts thanked the Board Members for their time.

Public Comment

President Zirk asked if anyone from the audience had any questions or comments for the Board Members. There were no comments offered from anyone in attendance.

Consent Agenda

- A. A Motion to approve Minutes from the March 15, 2016 Village Board Meeting**
- B. A Motion to approve Bills & Salaries dated April 5, 2016 as follows: General Fund \$48,687.97, Developer Donations \$73,791.82, Performance Bonds and Escrows \$2,625.00, Water Fund \$27,897.58, Payroll \$123,413.45**
- C. A Motion to approve Resolution 09-2016, a Resolution authorizing an agreement with Phoenix & Associates to provide professional services for designing and constructing Kerry Court drainage improvements**

President Zirk asked if any of the Board Members wished to remove any items from the consent agenda for separate consideration. The Board Members offered no comments. President Zirk requested that item C. listed on the consent agenda be removed for separate consideration.

A Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to approve the consent agenda items A & B. Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 09-2016, a Resolution authorizing an agreement with Phoenix & Associates to provide professional services for designing and constructing Kerry Court drainage improvements

President Zirk discussed his reasons for removing item C from the consent agenda. He noted that it had been several weeks since this matter was discussed and he wanted to ensure the Board Members were aware of the details of the scope of work under consideration.

Mr. George Kannigan representing Phoenix & Associates discussed the Kerry Court proposed drainage improvements. He noted that the property in question has a depression area surrounded by very large trees. This area experiences continuous standing water which could be easily eliminated. Mr. Kannigan reported that Phoenix & Associates proposes to complete the drainage improvement in advance of payment. He commented on a potential detention credit sale in which the Village per the license agreement would receive an administration fee. The cost of the drainage improvement could then be deducted from the Village's portion of the detention credit sale.

Mr. Gene Germaine resident and the owner of the property being discussed approached the dais. He commented on his concerns with the standing water. Mr. Germaine reported that there are several large trees located within the ponding area one of the trees had recently fallen onto his neighbor's home.

He would like to have a crew remove some of the large trees to avoid another situation in which one of the trees fall on his or his neighbor's homes. However, the standing water makes it impossible for a crew to gain access to the large trees. President Zirk reported that the Village does put aside funds to address drainage issues similar to Mr. Germaine's.

Mr. Kannigan reported that Phoenix & Associates still has 49 acres of detention credits remaining and he anticipates a detention credit sale prior to the end of the year. Trustee Zambetti stated that he was in favor of having Phoenix & Associates address Mr. Germaine's drainage issues. Trustee Hacker agreed. **A Motion was made by Trustee LeClercq and seconded by Trustee Hacker to approve Resolution 09-2016, a Resolution authorizing an agreement with Phoenix & Associates to provide professional services for designing and constructing Kerry Court drainage improvements.** Roll call: Vote: 6-ayes: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and Kojzarek.

Items for Approval

A Motion to approve Ordinance 05-2016, an Ordinance amending the Gilberts Village Code concerning Water and Sanitary Sewage Rates within the Corporate Limits.

President Zirk reported that prior to the meeting the Village hosted an open house regarding the proposed water/sewer rate increase and not a single resident attended the open house. Staff reported they had received only a hand full of calls from residents inquiring about the rate increase.

There being no further discussion on the proposed water/sewer rate increase, **a Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve Ordinance 05-2016, an Ordinance amending the Gilberts Village Code concerning Water and Sanitary Sewage Rates within the Corporate Limits.** Roll call: Vote: 6-ayes: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett and LeClercq. 0-nays, 0-abstained. Motion carried.

A Motion to approve Ordinance 06-2016, an Ordinance authorizing the disposal of Personal Property Owned by the Village of Gilberts.

Interim Administrator Beith reported Staff recommends approval of this Ordinance that donates a bookcase to the YMCA. The bookcase is surplus office furniture located in the Village Hall. There being no further discussion on Ordinance 06-2016, **a Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to approve Ordinance 06-2016, an Ordinance authorizing the disposal of Personal Property Owned by the Village of Gilberts.** 0-nays, 0-abstained. Motion carried.

Items for Discussion

Resolution 10-2016, a Resolution authorizing an intergovernmental agreement with Kane County for Animal Control Services

Interim Administrator Beith reported that the Metro West Council of Government Kane County Animal Control Services Task Force has negotiated a 2016 animal control service agreement with Kane County Animal Control. The new contract is for a one year term with two one-year extensions. The new contract is substantively the same as the previous contract. They have reduced the average cost of the daily pickup and impoundment was reduced by 20%. The afterhour's pickup charges will be for calls from 8:00 p.m. to 6:59 a.m. This provides additional hours for residents arriving home from work to be reunited with their lost dog.

Trustee LeClercq commented on a recent experience he had when a resident dropped off two stray dogs at his home. He reported that Kane County Animal Control response time was extremely delayed the dogs owners were found in the meantime.

A lengthy discussion ensued with respect to the cost incurred by the Village if they choose to contact Kane County Animal Control. Finance Director Blocker believed in the past the cost per dog was on average \$375.00. The Board Members discussed possible having the resident who owned the lost dog reimburse the Village for the impoundment.

Finance Director Blocker noted that the Police Department very rarely uses the service. The agreement serves as a back-up plan not as a service the Village relies on. In addition, Staff utilizes social media to post pictures of lost animals. This method is very effective. President Zirk directed Staff to place this resolution on the next consent agenda.

FY-2016 Budget Adjustments

Finance Director Blocker reported that she had emailed the Board Members copies of both the FY-2016 budget adjustments and the FY-2017 budget and had not received any comments. This matter will be placed on the April 19th meeting agenda.

FY-2017 Budget

Finance Director Blocker reported there had been no major changes to than budget other the recirculation improvement to the splash pad, the additional cost of the new accounting software and the reduction in the unobligated MFT funds due to the mild winter.

There was some discussion with respect to the EAV and the anticipated growth of the Village. Staff will closely review the next tax levy cycle to ensure the Village does not leave any available tax dollars on the table. President Zirk noted that the Village's past corporate tax levy has been under the 5% cap. However keeping with transparency the Village conducts a tax levy public hearing. The Budget Public hearing is scheduled to be held on April 19th. The proper notices have been published.

Policy-Finishing a Basement without a Building Permit

Interim Administrator Beith reported that Chief Building Inspector Swedberg is looking for direction on how to address basements that were finished without a permit. Currently there is no policy addressing un-permitted construction work.

A lengthy discussed ensued with respect to various enforcement options. President Zirk directed Staff to investigate how other communities address this issue.

Staff Reports

The Board Members along with Staff discussed the mailing of a recent Back Flow Survey which Staff reports that the survey was mandated by the IEPA. President Zirk was uncertain how many residents would be inclined to respond to the survey especially if they were not in compliance with the backflow regulations.

Interim Administrator Beith provided the Board Members with a property maintenance violation update. President Zirk noted that in the past this report was emailed to all the Board Members.

Board of Trustees Reports

The Board Members offered no reports.

President's Report

President Zirk reported that Trustee Hacker was absent during the month of February and had donated his Trustee compensation for that month to the Community Days Foundation. The committee thanked Trustee Hacker for his donation.

President Zirk acknowledged Village Clerk Meadows for her efforts organizing the Easter Egg Hunt. He noted that she and Jennifer Albert of the YMCA had a great plan to ensure all the children received eggs.

Village Board
Meeting Minutes
April 5, 2016
Page 6

Executive Session

President Zirk asked if the Board Members or Staff had any reasons to enter into executive session. The Board Members along with Staff offered no comments.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee Hacker and seconded by Trustee Zambetti to adjourn from the public meeting at 7:57 p.m. Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.