

APPROVED MINUTES

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
April 19, 2016**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call/ Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Interim Administrator Beith, Finance Director Blocker, Chief Building Inspector Swedberg, Chief of Police Rossi and Clerk Meadows. For members of the audience please see the attached sign-in sheet.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board Members. There were no comments offered from anyone in attendance.

Public Hearing

Budget for Fiscal Year 2017

President Zirk stated that he would entertain a motion to open the Public Hearing. **A Motion was made by Trustee Corbett and seconded by Trustee LeClercq to open the FY-2017 Budget Public Hearing.** Roll call: Vote: 6-ayes: Trustee Kojzarek, Corbett, LeClercq, Zambetti, Farrell, and Hacker. 0-nays, 0-abstained. Motion carried.

President Zirk asked if anyone in attendance had any question or comments on the proposed FY-2017 annual budget. There were no comments from anyone in attendance.

President Zirk stated that he would entertain a motion to close the public hearing. **A Motion was made by Trustee LeClercq and seconded by Trustee Corbett to close the FY-2017 Budget Public Hearing.** Roll call: Vote: 6 ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Appointments/Reappointments

A Motion to ratify the following appointments and reappointments by the Village President.

- 1. Appointment of the Village Administrator and approval of his employment contract**
- 2. Reappointment of Randy Mills as Chairman to the Plan Commission and Zoning Board of Appeals**
- 3. Reappointment of Susan Davidowski as the Vice Chairman to the Plan Commission and Zoning Board of Appeals**
- 4. Reappointment of Robert Borgardt to the Plan Commission and Zoning Board of Appeals**
- 5. Reappointment of Valerie del Vecchio to the Plan Commission and Zoning Board of Appeals**
- 6. Reappointment of Dean Stiegemeier to the Police Commission**

A Motion was made by Trustee LeClercq and seconded by Trustee Corbett to ratify President Zirk's recommendations of the appointments and reappointments. Roll call: Vote: 6-ayes: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

President Zirk thanked Commissioner Stiegemeier for his public service to the Police Commission. President Zirk continued by thanking the Plan/ZBA Commissioners for their public service.

President Zirk introduced Mr. George Sakas. He thanked Interim Administrator Beith for his service as the Interim Administrator.

Clerk Meadows administered the Oath of Office to Mr. George Sakas. All those in attendance welcomed Administrator Sakas.

Consent Agenda

- A. A Motion to approve the Minutes from the April 5, 2016 Village Board Meeting**
- B. A Motion to approve the Minutes from the April 12, 2016 Committee of the Whole Meeting**
- C. A Motion to approve March 2016 Treasurer's Report**
- D. A Motion to approve Bills & Salaries dated April 19, 2016 as follows: General Fund \$73,404.97, Performance Bonds and Escrows \$38,334.26, Water \$32,745.56 and Payroll \$68,932.20**
- E. A Motion to approve Resolution 10-2016, A Resolution authorizing an intergovernmental agreement with Kane County for Animal Control Services**
- F. A Motion to approve Resolution 11-2016, a Resolution authorizing a professional service agreement between the Village of Gilberts and Advanced Automation and Controls, Inc. for SCADA Support**
- G. A Motion to approve Resolution 12-2016, a Resolution approving the Executive Session Meeting Minutes**

H. A Motion to approve Ordinance 06-2016, an Ordinance approving a deviation from the maximum driveway pitch regulation for lot 518 in the Conservancy Development

President Zirk asked the Board of Trustees if there were any consent agenda items they would like removed from the consent agenda. There were no comments from any of the Board Members. President Zirk stated he would like to remove consent agenda items 6.F. for separate consideration. **A Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to approve consent agenda items A-E and G & H as presented.** Roll call: Vote: 6-ayes: Trustees LeClercq, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

F. A Motion to approve Resolution 11-2016, a Resolution authorizing a professional service agreement between the Village of Gilberts and Advanced Automation and Controls, Inc. for SCADA Support.

President Zirk reported that Staff had informed him prior to the meeting that the indemnified section of the agreement had been amended by Attorney Tappendorf. Interim Administrator Beith reported that the scope of service and the fees had not changed. **A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to approve Resolution 11-2016, a Resolution authorizing a professional service agreement between the Village of Gilberts and Advanced Automation and Controls, Inc. for SCADA Support services as amended by Village Attorney Tappendorf.** Roll call: Vote: 6-ayes: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett and LeClercq. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Ordinance 07-2016, and Ordinance amending the FY-2016 Annual Budget for the Fiscal Year Ending April 30, 2016

Finance Director Blocker reported that she had amended the budget line items. However, the bottom line for each department remained the same. **A Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to approve Ordinance 07-2016, an Ordinance amending the FY-2016 Annual Budget for the Fiscal Year Ending April 30, 2016.** Roll call: Vote: 6-ayes: Trustees Farrell, Hacker, Kojzarek, Corbett, LeClercq and Zambetti. 0-nays, 0-abstained. Motion carried.

A Motion to approve Ordinance 08-2016, an Ordinance adopting the FY-2017 Annual Budget for Fiscal Year Ending April 30, 2017

Trustee Hacker questioned why the water/wastewater lab supply line item had increased. Chief Building Inspector Swedberg reported that the increase was due to additional Barium and Radium testing that is now required by the IEPA.

Trustee Hacker questioned why there was a 100% increase in the Public Works equipment maintenance line item. Chief Building Inspector Swedberg reported the equipment maintenance line has increased due to the fact the repair cost for the mowers has increase. In addition, G8 the most senior truck required major repairs this year.

There being no further discussion on the FY-2017 budget, a **Motion was made by Trustee Hacker and seconded by Trustee LeClercq to approve Ordinance 08-2016, an Ordinance adopting the FY-2017 Annual Budget for Fiscal Year Ending April 30, 2017.** Roll call: Vote: 6-eyes: Trustees LeClercq, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 13-2016, a Resolution committing fund balances.

President Zirk reported that this Resolution is a GASB mandate. There being no further discussion on the motion, **A Motion was made by Trustee Farrell and seconded by Trustees Kojzarek to approve Resolution 13-2016, a Resolution committing fund balances.** Roll call: Vote: 6-eyes: Trustee Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays,0-abstained. Motion carried.

A Motion to approve Resolution 14-2016, a Resolution authorizing the purchase agreement between the Village of Gilberts and Currie Motor for one 2016 Ford Utility Police Interceptor

President Zirk reported that purchase of the one 2016 Police Department vehicle is consistent with the Village's capital equipment replacement policy.

There being no further discussion on the motion, **a Motion was made by Trustee Hacker and seconded by Trustee LeClercq to approve Resolution 14-2016, a Resolution authorizing the purchase agreement between the Village of Gilberts and Currie Motors for one 2016 Ford Utility Police Interceptor.** Roll call: Vote: 6-eyes: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 15-2016, a Resolution authorizing the purchase agreement between the Village of Gilberts and Morrow Brothers for one F550 Public Works Truck

Chief Building Inspector Swedberg reported the purchase of the 2016 F550 Truck will replace the 2005 F550 which is the oldest front line plow truck and everyday utility dump truck. The purchase request is for cab & chassis only and is being built to fit a snow plow assemble. Adams Enterprises will remove the existing dump box and salt spreader from the 2005 F550 and reinstall them on the 2016 F550. Chief Building Inspector Swedberg went on to report that the old GMC has maintenance issues due to age and someday he will request the Board sell the GMC to the highest bidder. Trustee Hacker complemented Chief Building Inspector Swedberg on his fleet management efforts.

There being no further discussion on the motion, a Motion was made Trustee LeClercq and seconded by Trustee Farrell to approve Resolution 15-2016, a Resolution authorizing the purchase agreement between the Village of Gilberts and Morrow Brother for one F550 Public Works Truck. Roll call: Vote: 6-ayes: Trustees LeClercq, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 16-2016, a Resolution authorizing the purchase agreement between the Village of Gilberts and BS&A Software for accounting and building software applications and support.

Finance Director Blocker reported that she had worked with both the Village of Sugar Grove and the Village of Elburn to receive a quote and agreement for implementing new accounting and building department software due to the fact that the current financial software will not be supported. All three Village Attorneys collaborated on drafting the contract language. There being no further discussion on the motion. A Motion was made by Trustee Hacker and seconded by Trustee LeClercq to approve Resolution 16-2016, a Resolution authorizing the purchase agreement between the Village of Gilberts and BS&A Software for accounting and building software applications and support. Roll call: Vote: 6-ayes: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett and LeClercq. 0-nays, 0-abstained. Motion carried.

Staff reports

Interim Administrator Beith thanked the Board Members and Staff for expressing their support in the past weeks.

Interim Administrator Beith reported that the T Corporation is looking to connect two additional buildings to the Village's water system. He asked the Board Members if they were in favor of offering them the same incentive program as they offered with their first building. The Board Members were in favor of offering them the same incentive program as in the past. President Zirk directed Staff to place this matter on the next consent agenda.

Chief Building Inspector Swedberg reported that Daisy Landscape is donating ten trees to the Village. Chief Building Inspector Swedberg reported that Public Works will be transplanting the trees and relocating them to a Village tree farm. Trustee Zambetti suggested transplanting the trees in Town Center Park to provide shade.

Chief Building Inspector Swedberg reported that Staff is still waiting on the permit for the Splash Pad recirculation system conversion.

Trustee Zambetti inquired if there was a way to bypass the system just in case the recirculation system construction was not completed by Memorial Day. Chief Building Inspector Swedberg was unsure. However, he will consult with the contractors and report back.

Finance Director Blocker reported that there are an estimated seventy blue tags to be hung on residents doors reminding them that their water service will be shut-off next Monday unless they pay or set-up a payment plan.

Chief Rossi commented on the next Citizens Police Academy which will begin on July 20th and concluded on September 17th.

Board of Trustees Reports

Trustee Kojzarek reported that the Kane County Development Committee recently approved the Intra Soccer petition to allow for lights on two of their soccer fields. President Zirk noted that they only requested installing lights on one side of the fields and the lights should not have an impact on the adjacent property owners.

President's report

President Zirk thanked Trustees Farrell and Corbett for their efforts serving on the recent search committee. He then proceeded to thank Interim Assistant Administrator Beith for serving as Administrator during the transition period.

Resident Santosh Dogra asked if she could address the Board. President Zirk granted her request. Ms. Dogra reported that she is in the process of obtaining her PhD. She is currently working on a community project which requires her to identify a social need and develops a program to address the issue which she indentified. This project requires input from the community and community leaders. President Zirk recommended Ms. Dogra work with Staff in identifying a social need and developing a program. Ms. Dogra thanked the Board Members for their time.

Two residents in the audience expressed their concerns in length with the proposed American Wood recycling petition. President Zirk reported that the Village Board is obligated to hear the petitioner's request. However, this request has not yet been presented to the Village Board. This matter was recently brought before the Plan Commission which recommended approval with several conditions. The Board anticipates this matter will be on an upcoming Board agenda. Trustee Zambetti recommended the two residents check the Village's website on the Friday prior to a Tuesday Board Meeting. The agendas and packets are posted every Friday prior to the Tuesday night meetings. The two residents thanked the Board Members for their time.

Village Board
Meeting Minutes
April 19, 2016
Page 7

Executive Session

President Zirk asked if the Board Members or Staff had any items that needed to be discussed in executive session. Neither Board Members nor Staff offered any topics that needed to be addressed in executive session.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee Hacker and seconded by Trustee Zambetti to adjourn from the public meeting at 8:06 p.m. Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows