



**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Village Board  
Meeting Minutes  
August 16, 2016**

APPROXIMATE MINUTES

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Hacker and President Zirk. 1-absent: Trustee Farrell. Others present: Administrator Sakas, Assistant Administrator Beith. For members of the audience please see the attached copy of the sign-in sheet.

**Public Comment**

President Zirk asked if anyone in the audience wished to address the Board Members. Resident, Rhoda Etemadi approached the dais. She reported that since 2003 her sidewalk has needed repairs. Ms. Etemadi noted that in 2003 her neighbor's sidewalk was repaired at no charge. Ms. Etemadi reported that yearly since that time she has continued to report her concerns to Staff. On several occasion she has completed the 50/50 sidewalk replacement application.

President Zirk discussed her concern. He guessed that in 2003 her neighbor's sidewalk was repaired by the developer prior to the Village accepting the public improvements in that subdivision. He reported that the Village does offer a 50/50 sidewalk replacement program. However, the program has limited funds. Staff inspects the sidewalks which are reported to have damage then prioritizes which of the sidewalks are most hazardous and warrants immediate repairs. If there are funds remaining the Staff will continue repairing the sidewalks on an as need basis.

President Zirk directed Administrator Sakas to contact Ms. Etemadi and investigate her concern. Ms. Etemadi thanked the Board Members for their time. Administrator Sakas will be in contact with Ms. Etemadi.

**Consent Agenda**

- A. A Motion to approve Minutes from the August 2, 2016 Village Board Meeting**
- B. A Motion to approve Minutes from the August 9, 2016 Committee of the Whole Meeting**

- C. **A Motion to approve the July 2016 Treasurer's Report**
- D. **A Motion to approve the Bills and Salaries dated August 16, 2016 as follows: General Fund \$119,003.23, Performance Bonds and Escrows \$1,511.25, Water Fund \$29,565.25 and Payroll \$57,889.93**
- E. **A Motion to approve a contract authorizing Dany Tree Service to remove trees and stumps on public property**
- F. **A Motion to approve a contract authorizing CTC to purchase and install a new server at Village Hall**
- G. **A Motion to approve a contract authorizing Borgardt Remodeling/Maintenance to construct a pavilion in Town Center Park**

President Zirk asked if any of the Board Members wished to remove any items from the consent agenda for separate consideration. The Board Members offered no comments. There being no comments offered on the consent agenda items, a Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve the consent agenda items A-G as presented. Roll call: Vote: 5-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti and Hacker. 0-nays, 0-abstained. Motion carried.

#### **Items for Approval**

##### **A Motion to approve Resolution 23-2016, a Resolution opposing SAC Wireless Petition to Kane County for a Cellular Tower**

Administrator Sakas commented on Resolution 23-2016 opposing SAC Wireless Petition to Kane County. He noted that if this matter was a rezoning petition the Village's objection would force the County to pass the rezoning request by a favorable  $\frac{3}{4}$  vote. However, a special use petition does not require a  $\frac{3}{4}$  vote if an objection has been filed.

President Zirk reported that he was not in favor of the proliferation of cellular towers. He would prefer to have cellular equipment co-located on existing facilities. Trustee LeClercq agreed.

There being no further discussion on the motion, a Motion was made by Trustee LeClercq and seconded by Trustee Corbett to approve Resolution 23-2016, a Resolution opposing SAC Wireless Petition to Kane County for a Cellular Tower. Roll call: Vote: 5 ayes: Trustees Corbett, LeClercq, Zambetti, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

#### **Items for Discussion**

There were no items listed under "Items for Discussion".

### **Staff Reports**

Administrator Sakas provided the Board Members with a park plan update. He reported that he met with a representative from Ralph Campbell (planning consultants). The consultant along with Staff discussed the current concept park plan for the Conservancy Development along with the current park amenities available to the residents. Ralph Campbell's representative will begin assessing the current and future park needs and report back.

Administrator Sakas reported that he also had met recently with the YMCA Staff Members to discuss programming and facility needs.

Administrator Sakas provided the Board Members with an update on the progress of the engineering design of the water treatment plant expansion. He noted that the process is nuts and bolts engineering.

Administrator Sakas distributed a sample Resolution. The Board Members took no action on the Resolution. This matter will not be brought back for Board consideration.

### **Board of Trustees' Reports**

Trustee Zambetti noted that he had no problem with the Village contracting with a park consultant or having the YMCA join in the park planning conversation. However, he does have a problem with not receiving any Board input on proposed park concept plans for the Conservancy Development. Trustee LeClercq noted that at the last meeting he was in favor of Trustee Zambetti's park concept plan.

Trustee Kojzarek reported that she had sent her comments to Administrator Sakas and in her opinion she believed the Board Members are all on the same page with respect to the concept plan which includes a large number of various ball fields.

President Zirk noted that Ralph Campbell is experienced in conducting park need assessments. There was some discussion with respect to active and passive parks.

Trustee Zambetti commented on his past experience with a Strategic Plan exercise in which the Village spent taxpayer funds and three months to determine that the community wanted more shopping centers and parks. At that time the Board Members were already aware of the community's needs.

Trustee Corbett reported that he will be sending out an email tomorrow to the various community organizations asking each of them to nominate a volunteer of the year.

Trustee LeClercq noted that in 2013 the Northern Chamber of Commerce had provided the Board Members with the rules for nominating a community member as the Volunteer of the Year recipient. The Chamber's rule suggested the Board Members reach out to various community organizations. In his opinion Trustee Corbett is taking the correct approach in organizing the nomination process.

Trustee LeClercq reported that he recently attended a Kane County Emergency Management meeting. He offered his services in the process of updating the emergency plan.

Trustee Hacker asked Trustee Corbett if he had a recent opportunity to visit Town Center Park. He reported that some of the fields are in bad condition. He suggested the organizations using the field might want to consider using the field north of the current field. Then in the future the Village may want to consider reseeding that section of the field. Trustee Corbett will investigate field conditions at Town Center Park.

#### **President's Report**

President Zirk noted that at this time he had nothing to report.

#### **Executive Session**

President Zirk asked if the Board Members or Staff had any matters they would like to discuss in executive session. Neither the Board Members nor Staff offered any comments.

#### **Adjournment**

There being no further public business to discuss, a Motion was made by Trustee Corbett and seconded by Trustee LeClercq to adjourn from the public meeting at 7:29 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows