

**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Village Board  
Meeting Minutes  
December 6, 2016**

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call / Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members Present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Chief Building Inspector Swedberg, Finance Director Blocker, Chief of Police Rossi and Water/Wastewater Superintendent Castillo.

**Introductions**

**Public Works/Water-Wastewater Employees**

Chief Building Inspector Swedberg introduced Public Works new hire Sam Kline. Chief Building Inspector Swedberg proceeded to provide the Board Members with a brief overview of Laborer Kline's qualifications and employment history.

Water/Wastewater Superintendent Castillo introduced two new hires Branden Bielak and Bradley Richolson. Superintendent Castillo proceeded to provide the Board Members with a brief overview of both water/wastewater technicians' qualifications and employment history.

The Board Members warmly welcomed the new hires aboard the team.

**Public Hearing**

President Zirk asked if anyone in the audience wished to address the Board Members at this time. There were no comments offered by anyone in attendance.

**Public Hearing**

**Tax Levy Ordinance for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018**

President Zirk noted in the compliance with the Truth in Taxation Act the Village is required to conduct a public hearing on the proposed tax levy for fiscal year beginning May 1, 2017 and ending April 30, 2018.

At this time he would entertain a motion to open the public hearing. **A Motion was made by Trustee Hacker and seconded by Trustee Farrell to open the public hearing at 7:03 p.m.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Finance Director Blocker reported that as in the past she has reviewed the Kane County Equalized Assessed Values and had determined that the standard 4.9% increase would capture any new growth within the Village limits. She noted that the Village is not required to comply with the Truth in Taxation Act due to the fact that the levy is not greater than 105% of the amount which was extended or abated upon the Village's tax levy for the preceding year. However, the Village Board desired to conduct public business in an open and transparent manner.

President Zirk asked if anyone in the audience had any questions or comments on the proposed tax levy. There were no comments or questions from anyone in attendance. There being no further discussion on the tax levy, **a Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to close the public hearing at 7:05 p.m.** Roll call: Vote: 6-ayes: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

#### **Consent Agenda**

- A. A Motion to approve Minutes from the November 15, 2016 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated December 6, 2016 as follows: General Fund \$1,967.84, Water fund \$18,152.86, Performance Bonds \$1,228.50 and Payroll \$87,742.33
- C. A Motion to approve Ordinance 12-2016, an Ordinance Levying Taxes for Fiscal Year beginning May 1, 2017 and ending April 30, 2018
- D. A Motion to approve Ordinance 13-2016, an Ordinance Abating Taxes heretofore Levied to Pay Interest and Principal for \$27,250,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Nine Special Tax Refunding Bonds, Series 2015 (Big Timber Project)
- E. A Motion to approve Ordinance 14-2016, an Ordinance Abating Taxes heretofore Levied to Pay Interest and Principal for \$11,720,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2014
- F. A Motion to approve Ordinance 15-2016, an Ordinance Abating Taxes heretofore Levied to Pay Interest and Principal for \$9,750,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Four Special Tax Bonds, Series 2014 (The Conservancy Project)
- G. A Motion to approve Ordinance 16-2016, an Ordinance Abating the Tax heretofore Levied for the Year 2016 to Pay Debt Service on Certain Bonds of the Village of Gilberts, Kane County, Illinois
- H. A Motion to approve Ordinance 17-2016, an Ordinance amending the Village Code to Prohibit the Possession of Cannabis and the Possession of Drug Paraphernalia
- I. A Motion to approve the 2017 Village of Gilberts Meeting Calendar

President Zirk asked if there were any items listed on the consent agenda the Board Members would like to have removed for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Hacker and seconded by Trustee Zambetti to approve the consent agenda items A-I as presented.** Roll call: Vote: 6-ayes: Trustees LeClercq, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

#### **Items for approval**

**A Motion to approve Ordinance 18-2016, an Ordinance approving a Special Use Permit to allow for the installation of Outdoor Stadium lighting at the Public Athletic Field located at 729 Paperbark Lane**  
Administrator Sakas reported that at the November 9<sup>th</sup> Special Use Permit Public Hearing the Plan Commission unanimously voted to recommend approval of the special use permit to allow for the installation of outdoor stadium lighting at the public athletic field located at what is commonly known as Gilberts Elementary School.

There being no further discussion on the motion, **a Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve Ordinance 18-2016, an Ordinance approving a Special Use Permit to allow for the installation of Outdoor Stadium lighting at the Public Athletic Field located at 729 Paperbark Lane.** Roll call: Vote: 6-ayes: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett and LeClercq. 0-nays, 0-abstained. Motion carried.

#### **A Motion to approve Ordinance 19-2016, an Ordinance amending a Lease Agreement (T-Mobile, Water Tower Lease at 320 Raymond Drive)**

Administrator Sakas reported that Assistant Administrator Beith had done an excellent job in negotiating the amendment to the lease agreement to allow T-Mobile to upgrade their equipment located on the 320 Raymond Drive Water Tower. He noted that originally T-Mobile offered the Village an additional rental fee of \$40.00 per month. Assistant Administrator Beith insisted on an additional monthly fee increase of \$500.00 a month bringing the total monthly rental fee to \$2,483.75 per month and T-Mobile agreed.

President Zirk noted that the Village is in favor of co-locating cell tower equipment. In the past the Board Members have opposed constructing cell towers when co-locating options are available.

There being no further discussion on the motion, **a Motion was made by Trustee Farrell and seconded by Trustee LeClercq to approve Ordinance 19-2016, an Ordinance amending a Lease Agreement (T-Mobile, Water Tower at 320 Raymond Drive.** Roll call: Vote: 6-ayes: Trustees Farrell, Hacker, Kojzarek, Corbett, LeClercq and Zambetti. 0-nays, 0-abstained. Motion carried.

**A Motion to approve Resolution 32-2016, a Resolution for Maintenance of Streets and Highways by the Village of Gilberts, County of Kane, Illinois Under the Illinois Highway Code.**

Finance Director Blocker reported that this resolution is the annual resolution to allow for the allocation of MFT Funds and appropriate repayment of the General Obligation Bonds.

Trustee Zambetti inquired if the Village could use MFT funds to reconstruct some of the Village's roadways. President Zirk stated that the Village could use MFT funds to do so. However the roadways would have to comply with State standards and the engineering cost would exceed the roadway repair cost themselves.

There being no further discussion on the motion, a Motion was made by Trustee LeClercq and seconded by Trustee Kojzarek to approve Resolution 32-2016, a Resolution for Maintenance of Streets and Highways by the Village of Gilberts, County of Kane, Illinois Under the Illinois Highway Code. Roll call: Vote: 6-ayes: Trustee Hacker, Kojzarek, Corbett, LeClercq, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

**Items for Discussion**

There were no items listed under "Items for Discussion".

**Staff Reports**

Administrator Sakas reported that the northwest suburbs had experienced the first measurable snowfall over the weekend. He noted that Staff will remind residents about the snow parking ban via facebook and the Village website.

Administrator Sakas reported that at the next Committee of the Whole meeting Staff will be asking the Board Members to comment on several request to waive fees for non-profits and other government agencies.

Administrator Sakas reported that at the next Committee of the Whole meeting Staff will be asking the Board Members for direction on the SSA Consultants contracts.

Administrator Sakas reported that Staff had recently met with Rolf Campbell representatives to discuss future park plans. However, Staff is still in the process of drafting various park options.

A lengthy discussion ensued with respect to how Staff handles parked cars when there are 2 or more inches of snow on the Village streets. Administrator Sakas commented on the fact that Staff is not in favor of writing tickets or having cars towed. They would only do so if the concern was reoccurring.

Assistant Administrator Beith reported that WOW has installed the fiber infrastructure between the Village Hall and the Police Department facilities and will be lighting up all facilities in the very near future.

Chief Building Inspector Swedberg provided the Board Members with an overview of the plowing efforts during the first snow storm of the season. He noted that there were only three mailboxes damaged during the snow removal process.

Finance Director Blocker updated the Board Members on the migration to the BS&A Software. She noted that the migration has gone as scheduled and Staff is please with the software's capabilities. President Zirk complimented Finance Director Blocker on her recommendation to migrate to the BS&S software applications.

Chief Rossi commented on the recent Shop with a Cop event. He reported the Officers took 48 children in need toy shopping and they had lunch with Santa. In addition the children received winter coats.

#### **Trustees' Reports**

None of the Trustees offered any reports.

#### **President's Report**

President Zirk thanked the Cub Scouts working on civic badges for attending the Village Board meeting.

#### **Executive Session**

Administrator Sakas requested an executive session to discuss personnel as permitted by 5 ILCS 120/2 ( c )(1) with no business to follow. **A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to enter into executive session at 7:26 p.m.** Roll Call: Vote: 7-ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Sakas, Assistant Administrator Beith, Chief Building Inspector Swedberg, Finance Director Blocker, Chief Rossi and Clerk Meadows entered into executive session at 7:26 p.m. and returned to the public meeting at 8:05 p.m.

#### **Reconvene/Roll Call**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Chief Building Inspector Swedberg, Finance Director Blocker, Chief Rossi and Clerk Meadows.

Village Board  
Meeting Minutes  
December 6, 2016  
Page 6

**Adjournment**

There being no further public business to discuss, a Motion was made by Trustee Hacker and seconded by Trustee Zambetti to adjourn from the public meeting at 8:06 p.m. Roll call: Vote: 6- ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows