

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
January 16, 2018**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/ Establish Quorum

Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and President Zirk. 1-absent: Trustee Hacker. Others present: Administrator Sakas and Finance Director Erickson. For members of the audience please see the attached sign-in sheet.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board Members at this time. Resident Mr. Bob Borgardt indicated that he wished to address the Board Members. Mr. Borgardt approached the dais. Mr. Borgardt stated that he was speaking on behalf of the Gilberts Grizzlies Football Association. He noted that the Grizzlies once again would like to draft an agreement to utilize the Gilberts Town Center football fields for practices and for games. However, the goal posts which the Village has in its possession have not been reinstalled and the field's current conditions are unsafe and render the field unusable.

President Zirk recalled a past conversation in which a Grizzlies representative reported that they would donate black dirt and Public Works committed to spreading the dirt and seeding the field. However, to his knowledge these actions never transpired. Mr. Borgardt acknowledged that for whatever reason the black dirt donation never moved forward.

Mr. Borgardt continued to discuss the field conditions. He noted that this year they had 135 program participants and 90% of the participants are Gilbert's resident. In his opinion the residents and program participants need to have access to safe and usable fields.

Mr. Borgardt commented on the fact that the Grizzlies would like to have access to the concession stand and the restrooms. He noted that the Village with taxpayer dollars installed the concession stand and restrooms. However, he has yet to see any organizations use the concession stand.

President Zirk noted that the Board Members will soon begin the budget process. He suggested Staff ascertain a cost estimate to repair the fields to safe conditions. Then the Board Members could determine if there were funds available and if they were in favor of allocating funds to improve Town Center Park's fields.

Trustee Zambetti asked for clarification on the Town Center field conditions. He asked Mr. Borgardt if the football field condition prior to the Town Center Park renovations were usable and safe. Mr. Borgardt replied yes.

Trustee Farrell noted that she supports finishing the improvement in Town Center Park and she believes there are funds available.

Mr. Borgardt thanked the Board Members for their time and continued support of the Grizzlies' programs.

President Zirk asked if anyone else in the audience wished to address the Board Members. Mr. Corellas a resident who resides in Timber Glen approached the dais. Mr. Corellas stated the reason he was in attendance was to express his concern regarding the recent installation of no parking signs on Glenbrook Circle. Mr. Corellas reported that the parking signs prohibit him from parking in front of his home. He reported that the Timber Glen Subdivision streets are the same width as the streets located in the Timber Trails subdivision. However, the Timber Trails subdivision does not have no parking signs every fourth house and some of the Timber Trails streets allow for parking on both sides of the street. Mr. Corellas provided the Board Members with several visual aids supporting his argument that the new signs are unfair and the code is inconsistent with respect to Village wide parking restrictions.

President Zirk noted that Public Works doesn't just go out and install signage without there being some type of trigger. In all likelihood a complaint was received by the Police Department with respect to parking along Glenbrook Circle. In addition, President Zirk commented on the long history with respect to parking along Glenbrook Circle. Mr. Corellas stated that he was familiar with the history regarding parking on the street along Glenbrook Circle. Mr. Corellas reported that the previous resident opposed to parking on the street has since moved away.

President Zirk recommended prior to any further discussion or action that Staff contact the Fire and Police Departments to ensure there aren't any safety issues with parking on Glenbrook Circle. In the past, he noted, the Board asked residents seeking parking code changes get 75% of the neighborhood's property owners to sign a petition supporting it. This is in addition to approval of the neighborhood's homeowners' association.

Trustee Zambetti commented on past situations when Board Members tried to appease certain individuals or groups and there was backlash from other individuals or groups wanting the opposite action. Trustee Zambetti suggested Mr. Corellas solicit signatures from the adjacent and surrounding property owners.

President Zirk once again suggested that prior to Mr. Corellas soliciting signatures he allows Staff time to reach out to the Police and Fire Departments' personnel to ensure there is no life safety issues. President Zirk recommended that Mr. Corellas work with Administrator Sakas to coordinate the effort.

The Board Members will discuss and consider this matter at a later date. Mr. Corellas thanked the Board Members and Staff for their time.

Consent Agenda

- A. A Motion to approve Minutes from the January 2, 2018 Village Board Meeting**
- B. A Motion to approve the December 2017 Treasurer's Report as follows: General Fund \$75,189.29, Water System \$35,224.62, Performance Bonds \$15,797.62 and Postage for the January Billing \$759.39**
- C. A Motion to approve Bills & Payroll dated January 16, 2016**

President Zirk asked the Board Members if there was any item listed on the consent agenda they wished to remove for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Allen and seconded by Trustee Kojzarek to approve the consent agenda items A-C as presented.** Roll call: Vote: 5-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Resolution 02-2018, a Resolution approving the reduction of Gilberts Development LLC, the Conservancy Neighborhood 2A-1 Letter of Credit

Administrator Sakas reported that he did not draft a memo due to the fact that Mr. Sparber's memo was detailed and self explanatory. In the Engineer's opinion the \$967,315.70 improvements as shown on the reduction request is appropriate. In the Engineer's recommendation the value of the Letter of Credit will be reduced from a value of \$1,655,984.00 to \$688,688.30.

President Zirk asked if the Board Members had any questions on the motion. The Board Members offered no comments. **A Motion was made by Trustee Zambetti and seconded by Trustee Kojzarek to approve Resolution 02-2018, a Resolution approving the reduction of Gilberts Development LLC, the Conservancy Neighborhood 2A-1 Letter of Credit.** Roll call: Vote: 5-ayes: Trustees Corbett, Allen, Zambetti, Farrell and Kojzarek. 0-nays, 0-abstained. Motion carried.

A Motion to approve copier lease agreements with Marco Technologies LLC

Administrator Sakas reported that Finance Director Erickson had negotiated the Village's four copier lease contracts to expire at the same time (September 2021) with a cost savings of \$309.88 a month. Administrator Sakas reported that this action only calls for a voice vote to allow the Village Administrator and Finance Director to execute the agreements.

President Zirk asked if anyone had any questions on the motion. The Board Members offered no comments. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the copier lease agreements with Marco Technologies LLC.** Roll call: Vote: 5-ayes: Trustees Allen, Zambetti, Farrell, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

Items for Discussion

There were no items listed under "Items for Discussion".

Staff Reports

Administrator Sakas commended Finance Director Erickson for her negotiating skills with respect to the Marco Technologies LLC copier lease agreements in which she was able to reduce the monthly fees.

Administrator Sakas reported that the fiber lighting project is ongoing.

Administrator Sakas reported that Staff is in the process of combining the outstanding Gilberts Town Center Units 2A and 2B punch list items to include the outstanding public improvements along with the outstanding private improvements. He will then mail a letter to CalAtlantic placing them on notice that they have until June 1, 2018 to complete all improvements or the Village will call the bond and complete the outstanding work.

Administrator Sakas commented on the Village entrance signs. He noted that Staff is working on resolving the various issues. He noted that the entrance signs are solar powered and don't function well in the current winter weather environment.

Administrator Sakas reported on the LED Street Light Replacement Project. He noted that once the light bulb change-out is completed the Village will see a significant cost savings.

Trustee's Reports

The Board Members offered no reports or comments.

President's Report

President Zirk offered no reports or comments.

Executive Session

President Zirk asked if the Board Members or Staff had any items they wished to discuss in executive session. Neither the Board Members nor Staff offered any comments.

Adjournment

There being no further business to discuss, a Motion was made by Trustee Corbett and seconded by Trustee Allen to adjourn from the public meeting at 7:41 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows