

Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
March 12, 2013

APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. 1-absent: Trustee Clark. Others present Administrator Keller, Assistant to the Village Administrator Beith, Chief of Police Williams, Chief Building Inspector Swedberg, Finance Director Blocker, Utility Superintendent Castillo and Village Clerk Meadows. For members of the audience please see the attached list.

Public Comment

President Zirk invited anyone in attendance who wished to address the Board to do so at this time. Mr. Bob Oury local businessman and property owner of the Indian Hills Training Center addressed the Board. He provided the Board Members with an update on the sale of the Village of Gilberts' History Book. He noted that 3,500 copies have been sold. Mr. Oury suggested the Village consider sending author Nancy Bacheller a letter thanking her for all her effort in compiling the historical data.

Mr. Oury discussed his aspiration on petitioning the Board to annex his 350 acre property into the Village limits. He proposed developing a first class industrial campus with a 100,000 s.f. manufacturing building. Mr. Oury would relocate his industrial company Rotec Industries to the proposed campus. The industrial campus would create jobs and generate revenue for the community.

Mr. Oury stated with respect to the zoning of the property he would be petitioning the Village for a portion of the property to be zoned I-1 "Industrial" and the remaining property zoned as an Agricultural District to accommodate the existing Indian Hills Training Center.

Prior to proceeding any further Mr. Oury wanted to see if this concept was something the Board Members would favorably consider. Trustee Zambetti reported that he was very enthusiastic with the premise of securing the Village boundaries and the concept of creating jobs.

President Zirk noted that the draft UDO no longer allows for agricultural uses. If the development was to move forward staff would want to ensure the development agreement language was crafted in a way as not to be misconstrued in future years.

Mr. Oury reported that if annexed into the Village he would still like to be allowed to host the Muddy Buddy Races.

Mr. Oury commented on the agricultural zoning tax benefits.

Trustee Mierisch inquired as to the type of industrial company was Rotec Industries was. Mr. Oury replied Rotec Industries manufactures heavy machinery and equipment. The equipment is stored outdoors as part of an advertising campaign. If the Village was to require screening the area in which the equipment was stored this requirement would decrease his sales.

Trustee Zambetti envisions Mr. Oury's equipment sales lot to be similar to car sales lot.

Trustee Mierisch stated she would like to hear more about the Mr. Oury's Industry. Administrator Keller reported that he will be meeting with Mr. Oury to discuss this matter.

Trustee Hacker asked Mr. Oury how many employees he anticipated employing. Mr. Oury replied about 50 employees. Trustee Hacker asked Mr. Oury on average how many units per year he sells. Mr. Oury replied his company averages 25,000,000 -50,000,000 dollars annually in sales. Mr. Oury invited the Board Members to visit his website to learn more about his company. He proceeded to thank the Board Members for their time.

Consent Agenda

- A. A Motion to approve Minutes from the February 19, 2013 Village Board Meeting**
- B. A Motion to ratify the Bills and Salaries dated March 5, 2013 as follows: General Fund \$45,384.89, Water Fund \$26,228.26 and Payroll \$67,977.23**
- C. A Motion to approve the Bills and Salaries dated March 12, 2013 as follows: General Fund \$62,192.59, Permit Pass Thrus \$90.00, Performance Bonds and Escrows \$310.00, Water Fund\$9,105 Payroll \$51,283.85**

President Zirk noted that the February 19th Village Board Meeting Minutes had been amended and sent to the Board Members for review via an email.

A Motion was made by Trustee Corbett and seconded by Trustee Farrell to approve the consent agenda items A-C as presented. Roll call: Vote: 5 ayes: Trustees Corbett, Mierisch, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Ordinance 07-2013, an Ordinance amending certain sections of the Village Code to rescind the requirement of Dog Licensing.

President Zirk reported that this matter was discussed at the last Committee of the Whole Meeting. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Ordinance 07-2013, an Ordinance amending certain sections of the Village Code to rescind the requirement of Dog Licensing.** Roll call: Vote: 4-ayes: Trustees Zambetti, Farrell, Hacker and Corbett. 1-nay: Trustee Mierisch, 0-abstained. Motion carried.

A Motion to approve Ordinance 08-2013, an Ordinance amending Village Code Section 9-2-2-1 Building Code Amendments

President Zirk commented on a situation that was brought to the Board's attention several months ago. Currently building permits expire 18 months from issuance and the Board felt that amount of time to complete miscellaneous construction projects is an extremely long duration of time. In some instances prolonged delays in completing the project creates public safety issues. Staff had drafted an amendment to the code which reduces the effective time of the building permit to 6 months. After the 6 months if the project was not completed the permit may be extended at the discretion of the Chief Building Inspector.

There was some discussion if the amendment would apply to new home construction and other larger construction projects. Chief Building Inspector Swedberg replied that larger construction project permits expiration dates would be based on their construction schedules which are submitted with their plans. Trustee Hacker express concern that the language in the Ordinance does not distinguish between miscellaneous building permits and larger construction projects.

President Zirk discussed the intent of the Ordinance. The Ordinance is intended to give staff the tools they need to enforce residents delaying completion of their miscellaneous home improvement projects.

Trustee Farrell inquired if this Ordinance also applies to demolition permits. Chief Building Inspector Swedberg replied no, the demolition permits are addressed in a separate section of the code.

Trustee Mierisch asked if the code was amended and the permit expiration time shortened would staff be enforcing the amended code. Chief Building Inspector Swedberg replied yes. He reported that even now the building clerk informs him when permits have expired. Chief Building Inspector Swedberg reported that if the expired permit poses a life safety issue he would issue a violation. However, if it is something that involves painting for example it would not be placed high on the priority list.

Trustee Hacker recommended staff amend the Ordinance to clarify the language to address the types of miscellaneous permits that expire in 6 months. Staff will amend the Ordinance and place the amended Ordinance on the Committee of the Whole agenda for discussion. There was no motion made on Ordinance 08-2013.

A Motion to approve Resolution 06-2013, a Resolution supporting the Parent Teacher Organizations' Opposition to Community Unit School District 300's Redistricting Gilberts school children away from Gilberts Elementary School.

A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Resolution 06-2013, a Resolution supporting the Parent Teacher Organizations' Opposition to Community Unit School District 300's Redistricting Gilberts school children away from Gilberts Elementary School. Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Hacker, Corbett and Mierisch. 0-nays, 0-abstained. Motion carried.

Items for Discussion

FY-2014 Budget Introduction

Administrator Keller reported that he had received several emails from the Board Members questioning some of the line items. He had invited the Department Heads to discuss this year's budget and provide the Board with an overview of their last year's departmental accomplishments and next year's goals.

Chief Williams discussed the Police Department's FY-13's accomplishments. He reported that the department had upgraded their radios as required by F.C.C. regulations. The radios were upgraded at no cost to the Village through an agreement with KaneComm. In addition, the Village's tornado sirens along with the Public Works radio were also updated with minimal cost to the Village.

The Police Department in accordance with State Statute had completed a list of eligible candidates for entry level full time positions.

The Police Department along with the Public Works Department had implemented a weekly fleet maintenance program which has proven to lower vehicle repair cost.

Chief Williams reported that the department had been awarded a \$10,000.00 grant from the Kane County DUI Task force. The grant money was received and has been applied to overtime costs associated with the Department's DUI enforcement program.

Chief Williams informed the Board Members that the STEP grant was renewed for the second year, providing additional opportunity for DUI enforcement without additional expenses to the Village.

Chief Williams discussed the recent equipment upgrades.

Chief Williams commented on the department's recent reorganization. He noted the department recently hired two new part-time officers.

Chief Williams reported that the officers continue a tradition of "extra" service to the community through their off duty work on Illinois Special Olympics, Shop with a Cop and the annual Cops vs. Kids basketball game.

Chief Williams reported the additional officer was trained as a certified child safety seat inspector and the department has the capacity to continue to provide regular seat inspections.

Chief Williams reported that OSHA regulations require the Village to offer a Hepatitis inoculation program which he has now implemented.

Chief Williams discussed the "Home Safe" program.

Chief Williams discussed the 2013-2014 departmental goals some of which are confidential.

Chief Williams reported the Sergeant Block will be attending a 12 week Staff and Command training course.

Chief Building Inspector Swedberg discussed the Public Works and Water Department 2012-2013 accomplishments. He reported that the Public Works and Water Departments had implemented a Safety Program which provides for training on various pieces of equipment and a safety awareness course.

Chief Building Inspector Swedberg commented on the various park improvements, which included the addition of a sand park in Town Center Park.

Chief Building Inspector Swedberg noted that the purchase of the chipper had increased tree trimming productivity.

Chief Building Inspector Swedberg stated that he had implemented a program in which Public Works has parked the larger trucks and began using more gas efficient vehicles which resulted in a substantial reduction in fuel expenses.

Chief Building Inspector Swedberg reported that the Public Works Department continues to mow approximately 55 acres of Village property and plow 26 miles of Village Streets.

Chief Building Inspector Swedberg discussed the Public Works Departments 2013-2014 goals. He reported that the department will be removing and relocating some of the trees in Town Square Park to accommodate larger rides during the Community Days Festival.

Chief Building Inspector Swedberg commented on the continuation of the water meter replacement program.

Chief Building Inspector Swedberg reported that the Public Works department will be working closely with the Tollway Authority during the Jane Addams reconstruction project.

Chief Building Inspector Swedberg stated that the Public Works department will continue working with Phoenix & Associates with stormwater management.

Chief Building Inspector Swedberg discussed several proposed projects included in the FY-14 budget.

Chief Building Inspector Swedberg reported that the Public Works department will continue to assist the athletic organizations.

Chief Building Inspector Swedberg reported that in the near future the Village will be offering residents free mulch. The free mulch will be made available due to the department's tree trimming activities.

Trustee Zambetti commented on the great job Public Works had done on the aesthetic improvements to Waitcus Park.

Chief Building Inspector Swedberg reported that they have budgeted for a seasonal part-time laborer to assist with mowing and other seasonal task.

The Board Members discussed the FY-2014 budget Public Works' overtime line item and the use of MFT Funds. President Zirk would prefer staff not allocate MFT funds unless they are needed. Administrator Keller noted that the \$20,000 MFT line item was only a place holder.

Administrator Keller reported that Chief Building Inspector Swedberg has been able to keep overtime cost down by allowing the option of flex time.

Finance Director Blocker reported that she does the annual Resolution allocating the MFT funds available to the Village. However, she only can submit the actual eligible expenses associated with snow plowing, crack sealing, salt and overtime wages.

Trustee Mierisch questioned the increase in the Street Maintenance line item in the amount of \$5,000. Staff reported the \$5,000.00 is due to essential repairs to Industrial Drive which recently failed.

Water Superintendent Castillo highlighted some of the Water and Wastewater Departments accomplishments. He reported that both the Water and Wastewater Departments received the IEPA Compliance Award.

Water Superintendent Castillo reported the mandated Water Plant pre-treatment project for the removal of barium & radium is being conducted by staff and Baxter & Woodman.

Water Superintendent Castillo discussed the FY-2014 Water and Wastewater Departments' goals.

Administrator Keller continued to provide the Board Members with an overview of the proposed FY-2014 budget. He commented on the changes to the Administration Department's budget. Trustee Hacker requested additional information on the administration salary increase in the amount of \$36,000. He would like to see details on the job description and workload.

The Board Members discussed in length other various budget line items.

Chief Building Inspector Swedberg discussed three options for supplying electrical power during the Community Days Festival.

The first option Chief Building Inspector Swedberg discussed was the rental of the three portable quiet running generators. This is the option that is currently used to power the event. The estimated cost of the generator rental is 1,500.00.

The second option discussed was the permanent installation of electrical pedestals. The estimated cost of this option is \$40,000.00. However, this option would provide for power during the annual tree lighting event, the possibility of offering movie night and operating an ice rink.

Chief Building Inspector Swedberg discussed option three. This option was to purchase 3 or 4 generators out-right. The Village would have on-demand power when needed. The generators could be used at any and all community events and also at the Village facilities in an event there was an emergency.

Chief Building Inspector Swedberg realize at this time it would be too late to provide power via options 2 or 3 to this year's Community Days. However, he wanted to provide the Board with the information for future consideration.

President Zirk was in favor of the permanent electrical pedestals. However, at this time funds are limited.

Chief Building Inspector Swedberg reported on the collapse of Industrial Road and the reconstruction bids.

President Zirk discussed his list of budget comments.

Budget discussion will be carried over to the next scheduled meeting.

Weather Radio Program

Assistant to the Village Administrator Beith discussed the Weather Radio Program. The Village will offer residents the opportunity to purchase the weather radios at cost. The Village Board expressed their support with the implementation of the program.

Staff Reports

Administrator Keller reported that he will be attending a meeting at Kane County tomorrow where they will be discussing the improvement to I-90 and Tyrrell Road. There was some discussion with respect to emergency response times during the road reconstruction project. Administrator Keller stated that he and Chief Williams have discussed alternative plans.

Chief Building Inspector Swedberg updated the Board Members on an employee's health condition.

Trustee Reports

Trustee Mierisch inquired on the status of the Town Center Park's outfall resistor. Administrator Keller reported that Baxter & Woodman is monitoring the situation.

President's Reports

President Zirk discussed an issue with a business located on Sola Drive.

Executive Session

A motion was made by Trustee Corbett and seconded by Trustee Zambetti to close a portion of the meeting with no business to follow to discuss the appointment, employment, compensation, discipline performance, or dismissal of specific employees of the Village as permitted by 5 ILCS 120/2.

Roll call: Vote: 5-ayes: 0-nays, 0-abstained. Motion carried. Trustees Corbett, Mierisch, Zambetti, Farrell and Hacker.

The Board Members along with Administrator Keller and Village Clerk Meadows went into executive session at 10:31 p.m. and returned to the public meeting at 10:40 p.m.

Roll call /Establish Quorum

President Zirk reopened the public meeting at 10:41 p.m. Village Clerk Meadows called the roll. Roll call: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller and Clerk Meadows.

Adjournment

There being no further business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Farrell to adjourn from the public meeting at 10:42 p.m. Roll call: Vote: 5 ayes by unanimous voice vote.**

Respectfully submitted,

Debra Meadows

