

Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Village Board  
Meeting Minutes  
May 21, 2013

**APPROVED MINUTES**

**Call to Order /Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Assistant Village Administrator Beith, Finance Director Blocker and Village Clerk Meadows. For members of the audience please see the attached list.

**Appointments/Reappointments**

**A. A Motion to ratify the following appointments by the Village President:**

1. Reappointment of Ray Keller as the Village Administrator
2. Reappointment of Marlene Blocker as the Village Finance Director
3. Reappointment of Debra Meadows as the Village Clerk
4. Reappointment of Doug Hagen as Chairman of the Plan Commission
5. Reappointment of Susan Davidowski as Vice Chairman of the Plan Commission
6. Reappointment of Robert Borgardt to the Plan Commission
7. Reappointment of Valerie del Vecchio to the Plan Commission
8. Reappointment of Doug Hagen as Chairman of the Zoning Board of Appeals
9. Reappointment of Susan Davidowski as Vice Chairman of the Zoning Board of Appeals
10. Reappointment of Robert Borgardt to the Zoning Board of Appeals
11. Reappointment of Valerie del Vecchio to the Zoning Board of Appeals
12. Reappointment of Dan Helsdon to the Police Pension Board

**A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to concur with President Zirk's reappointment recommendations as noted on the agenda as items 3.A. 1-12.** Roll call: Vote: 6-ayes: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

#### **Public Comment**

President Zirk asked if anyone in the audience wished to address the Board. There were no comments.

#### **Consent Agenda**

- A. A Motion to approve Minutes from the May 7, 2013 Village Board Meeting
- B. A Motion to approve Minutes from the May 14, 2013 Committee of the Whole Meeting
- C. A Motion to approve the April Treasurer's Report
- D. A Motion to approve Bills and Salaries dated May 21, 2013 as follows: General Fund \$66,894.95, Performance Bonds and Escrows \$7,642.00, Water Fund \$16,153.47, Payroll \$68,810.48
- E. A Motion to acknowledge and file the Annual Police Pension Report
- F. A Motion to authorize the President to sign an employment agreement with the Village Administrator

**A Motion was made Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-F as presented.** Roll call: Vote: 6-ayes: Trustees Mierisch, LeClercq, Zambetti, Farrell, Hacker and Corbett. 0-nays, 0-abstained. Motion carried.

#### **Items for Approval**

There were no items for approval listed on the agenda.

#### **Items for Discussion**

There were no items for discussion listed on the agenda.

#### **Staff Reports**

Administrator Keller reported that Chief Building Inspectpr Swedberg is tracking 24 vacant properties with grass violations.

Administrator Keller reported that Attorney Tappendorf will be attending the June 4<sup>th</sup> Board Meeting to continue the discussion on impact fees.

Administrator Keller reported that staff will be hosting an open house in June and inviting the "Old Town" residents. The purpose of the open house is to discuss the proposed "Old Town" zoning changes in the draft UDO.

Trustee Mierisch asked staff what was the reason for weekly report's reference to the Fire District Tax. President Zirk reported that staff had acquired the information due to a recent Board conversation where he questioned if the Rutland Fire District tax multiplier was the same for the corporate limits and unincorporated limits. He referenced a past situation in which a fire district used impact fees collected from an incorporated area to purchase a tanker truck for use in an unincorporated area. In his opinion this is an inappropriate use of impact fees. The fees collected should benefit the area in which they are collected.

Trustee LeClercq agreed that municipal impact fees collected should benefit the municipality they were collected from. He questioned how the Village's impact fees collected on behalf of District 300 would be used to benefit the community if the D300 school district was to redistrict. Trustee Zambetti also expressed concerns with how impact fees are allocated.

Assistant Administrator Beith provided the Board Members with an update on Community Days. He reported that the advertising banners had been posted. In addition, a direct mailing advertising the event will be mailed in the near future.

Assistant Administrator Beith reported that staff is partnering with the Northern Kane County Chamber to host a sun rise breaking. The event would focus on the staff and Village Officials gathering with the local business community to promote economic growth. The date and time of the event has not been determined. However staff had recommended a Tuesday evening. Trustee Mierisch reported that at a recent chamber retreat the event had been discussed. The chamber's experience with the event had proven the morning events received larger participation than the evening events.

Finance Director Blocker reported that the Village had received the plaque from the Government Finance Officers Association recognizing the Village's achievement in excellent financial reporting.

#### **Trustee Reports**

Trustee LeClercq reported that he and his family had cut the grass of the vacant property commonly known as 157 Redmond Drive. He stated that the property is currently going through the short sale process.

Trustee LeClercq commented on the Board room renovations.

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**Adjournment**

There being no further business to discuss, **a Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to adjourn from the public meeting at 7:16 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows