

Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Committee of the Whole
Meeting Minutes
July 9, 2013

APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. 1-absent: Trustee LeClercq. Others present: Administrator Keller, Assistant Village Administrator Beith, Finance Director Blocker and Village Clerk Meadows. For members of the audience please see the attached list.

Items for Discussion

Minutes from the July 2, 2013 Village Board Meeting

President Zirk asked if there was any questions or comments on the July 2nd Village Board Meeting Minutes. The Board Members voiced no comments on the July 2nd Village Board Meeting Minutes. The minutes will be placed on the next consent agenda.

June 2013 Treasurer's Report

President Zirk inquired if the Board Members had any questions or comments on the June 2013 Treasurer's Report. There were no comments from the Board Members. The June 2013 Treasurer's Report will be placed on the next consent agenda.

Community Foundation of the Fox River Valley-Community Days Fund

Administrator Keller reported that Mr. Jeff Hartman, Director of Development for the Community Foundation of the Fox River Valley was unable to attend the meeting. However, he would be happy to attend the next meeting. Administrator Keller reported that staff had recently met with Mr. Hartman to discuss the Foundation's financial management services. Administrator Keller discussed the ways in which the Foundation would benefit the Community Days event.

Using the Foundation would allow the Village to avoid running Community Days donation and expenses through the general fund, which complicates the general ledger as revenues and expenditures are often not in the same fiscal year. In addition, the Village would fall under the umbrella of the Foundations 501c3 status. This would provide the Community Days Committee with a mechanism to solicit donations from big box stores and larger companies.

Administrator Keller discussed the foundation's service fee structure. He reported that there are no administrative fees as long as the balance maintained by the fund does not exceed \$10,000.00 and the funds serve as a pass-through account. However, if representatives of the Committee elect to have the fund accrue its own income and evolve into an endowment fund fees then in effect will be charged for services rendered.

Administrator Keller commented on the foundation's profile. He noted that the foundation has more than 400 charitable funds. Finance Director Blocker reported that Chief Building Inspector Swedberg participates in organizing the Sycamore Pumpkin Festival and they use a similar foundation serving DeKalb County.

Administrator Keller inquired if the Board Members would be interested in having Director Hartman attend the next meeting to discuss their foundation in more detail. Trustee Zambetti stated that he was comfortable with the informational documents Mr. Hartman had provided.

Trustee Farrell noted that this option was much less cumbersome than creating a Community Days 501c3. Assistant Administrator Beith agreed.

President Zirk questioned item number four of the agreement. He noted that there was no service fee noted. The agreement references the fee in effect at the time will be charged for services rendered. In his opinion this statement is vague and should be clarified.

President Zirk commented on item number six of the agreement. He expressed concern with the Foundation's Board of Directors possessing the authority to distribute funds in a manner they see fit if the Community Days Committee was to cease to exist or in their opinion should it no longer perform its primary mission.

President Zirk commented on item number seven of the agreement. He expressed concern with the Community Foundation Board of Directors having the sole power to modify any restriction or conditions on the distribution of funds for any specified charitable purposes or to specified organizations.

Administrator Keller asked the Board Members if they would like to move forward with the research and have Attorney Tappendorf review the agreement and modify the language. The Board Members recommended continuing to research this matter.

“Remember 45” Veterans Event Update

Mr. Jerry Christopherson provided the Board Members with an update on the “Remember 45” event. He reported on Sunday, August 4th the True Patriots Care Foundation will be hosting a motorcycle scavenger hunt and a 5k family fun run.

Mr. Christopherson provided the Board Members with the tentative “Remember 45” event schedule. He reported that the opening ceremony will be beginning at noon with an opening prayer followed by a few words from President Zirk and himself. The US Navy Band will be performing at 12:30 p.m. and the parade will step off at 3:00 p.m. There will one food vendor and music throughout the day. The showing of the movie “Honor Flight” will be shown at 8:30 p.m. Mr. Christopherson reported that unfortunately the foundation will be unable to offer fireworks this year due to cost restraints. Mr. Christopherson expressed his excitement for the event and encourages everyone to attend. Trustee Zambetti asked what the movie was rated. Mr. Christopherson replied that the movie is rated PG and appropriate for all ages.

Mr. Christopherson reported that in previous years when the event was held in Carpenters Park the City of Carpentersville donated \$5,000.00 to the foundation. He inquired if the Village of Gilberts would be interested in making a donation. Trustee Zambetti suggested the Village might consider covering the Police Department cost. Mr. Christopherson thanked the Board for offering to cover the cost of the Police Department services.

Trustee Mierisch inquired if the foundation would be selling flags. Mr. Christopherson replied yes. The flags can be purchase and customized to honor the purchasers loved ones who served their country.

Mr. Christopherson thanked the Board Members for their time and reported he will attend the August 6th meeting to provide them with the final details.

Facility Plan Update

Engineer Fisher provided the Board Members with a Mid-Course Review on the WRF Facility Plan Amendment. He reported that the purpose of the facility plan amendment was to reduce the cost of the plant expansion and related stormwater improvements. The cost reduction would aid in keeping the Village connection fees competitive.

Engineer Fisher commented on the IEPA's 2005 approval of the Gilberts Preliminary Engineering Report. He stated at that time development activity appeared to be sufficiently strong to bear the costs of the stormwater enhancement and the treatment plant expansion. However, the economic climate has since changed.

Engineer Fisher reported that staff had worked closely with the stakeholders to identify ways in which the plant expansion and stormwater improvements could be phased in over time assisting with spreading the cost over a period of twenty years.

Engineer Fisher provided the Board Members with a power point presentation depicting the current residential and non-residential units and the anticipated growth over the next twenty years. Engineer Fisher recommends the Village phase in the plant expansion and stormwater improvement over the course of twenty years. By phasing in the improvements the Village can keep cost manageable and connection fees competitive. The Board Members discussed in length the various phases of the plant expansion and stormwater improvements. Administrator Keller asked if the Board Members had any objections to Engineer Fisher's assumptions. The Board Members expressed no objections to the assumptions. Engineer Fisher will provide the Board Members with the final draft in September.

Illinois Tollway Detention Credit Agreement

Administrator Keller provided the Board Members with an overview of the proposed Illinois Tollway Detention Credit Agreement. He discussed the draft intergovernmental agreement for the purchase of 13.71 acre-feet of detention credits for their I-90 expansion project. Administrator Keller reported that Phoenix & Associates has been working with the Tollway's consultant engineers and has offered the Tollway detention credits as a cost-effective and timely alternative to constructing and maintaining new detention facilities along the I-90 corridor.

Administrator Keller reported that due to the Tollway's regulations, the detention credit purchase needs to be facilitated through an intergovernmental agreement with a municipality as a pass-through arrangement. The Tollway would purchase the 13.71 credits at \$60,000.00 per credit for a total of \$822,600.00. The Village would then purchase the detention credits from Phoenix through a separate agreement. Administrator Keller noted that the Village's detention credit agreement with Phoenix sets aside \$5,000.00 per credit for the Village's use, resulting in \$68,550.00 coming back to the Village. Staff recommended reinvesting the revenue from this sale in community stormwater projects. The Board Members concurred with staff's recommendation to approve the intergovernmental agreement.

Staff Reports

Administrator Keller reported that a staff member had been released from the hospital and has returned home.

Assistant Village Administrator Beith reported that on Monday, July 8th he had held a pre-submission conference for the Request for Qualifications for IT support services and three companies were in attendance.

Finance Director Blocker reported that the utility bills have been mailed.

Board of Trustees Report

Trustee Corbett inquired when Phoenix & Associates would have the stormwater drainage work along Tyrrell Road completed. Mr. Hudson replied, the work should be completed by tomorrow and the equipment removed.

Trustee Corbett inquired if Phoenix & Associates had provided staff with a drainage improvement punch list. Administrator Keller replied yes, they had supplied staff with a draft punch list. Mr. Hudson reported that the punch list is continuously evolving.

Trustee Mierisch inquired on the status of Gilberts' Fibercity. Assistant Village Administrator Beith reported that i3 recently asked for suggestions on surveying and engineering companies. Trustee Mierisch asked Assistant Village Administrator Beith that in his opinion is the project moving forward. He replied yes, from his understanding the project is still moving forward.

Trustee Corbett noted that staff had neglected to attach the Prairie Business Park address list as stated on the weekly memo.

Trustee Farrell inquired on the status of Community School District 300's re-districting process. Administrator Keller will check on the status.

President's Report

President Zirk invited resident and local business owner Ms. Stacy Pyrek to address the Board Members. Ms. Pyrek discussed her concerns with respect to a recurring situation. She reported that her business Four Legs Pets had become a drop-off point for stray dogs. Ms. Pyrek stated that a local business owner's dog is frequently at large. She expressed concerns for the dog's safety. On two recent occasions she had rescued the local business owner's dog. In addition, a dog at large was recently taken to her business by a motorist who encountered the dog on her travels along Route 72.

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Ms. Pyrek commented on the Village's Animal Control Ordinance and the Police Department's SOP. She expressed concerns with the Police Department's catch and release policy. However, she was pleased that the local business owner received a ticket for allowing his dog to be at large.

There was some discussion with respect to the cost of the Kane County Animal Control service. If the Village were to call the county to pick-up dogs at large the fee if the dog is unclaimed is \$100.00.

A lengthy discussion ensued on ways in which to resolve this matter. The Board Members suggested Ms. Pyrek draft a proposal listing her suggestions on ways to resolve this matter.

Adjournment

There being no further business to discuss, **a motion was made by Trustee Corbett and seconded by Trustee Farrell to adjourn from the public meeting at 9:49 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

