

Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Committee of the Whole  
Meeting Minutes  
August 13, 2013

APPROVED MINUTES

**Call to Order / Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll call /Establish Quorum**

Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Assistant Administrator Beith, Finance Director Blocker, Administrative Intern Wright. For members of the audience please see the attached list.

**Items for Discussion**

**Minutes from the August 6, 2013 Village Board Meeting**

President Zirk asked if there were questions or comments on the minutes. The Village Board Members had no comments on the minutes. The minutes will be place on the next consent agenda.

**Biosolids Removal Agreement**

Administrator Keller provided the Board Members with an overview of the Stewart Spreading biosolids removal agreement. He noted that there was a slight increase in the cost. The cost increase of .0494 per gallon roughly equals a 10% cost increase. Administrator Keller reported if approved the sludge would be removed in late fall. Trustee Hacker questioned the cost increased noted in the overview memo. Administrator Keller reported that the 4.4 cents noted in the memo was a typo and thanked Trustee Hacker for bringing this to his attention. There were no other comments on the agreement. The agreement will be placed on the next consent agenda.

**Capital Improvement Projects**

Administrator Keller discussed the initial draft capital improvement program spreadsheet. He reported that the worksheet identifies various multi-year projects, along with the cost estimates and potential funding sources.

President Zirk stated that he approved of the worksheet format. He asked if any of the Board Members had any comments on the worksheet format. There were no comments on the format.

President Zirk wanted to ensure staff has plans to have permanent power constructed in Town Square Park. Administrator Keller reported that Chief Building Inspector Swedberg is in the process of obtaining quotes from local contractors.

Administrator Keller discussed in length the various scopes of work related to the projects noted on the capital improvement program worksheet.

Trustee Mierisch questioned if the Village would have the funds to maintain the proposed park improvements. Administrator Keller replied that maintenance cost and equipment depreciation would need to be considered during each year's budget process. Trustee Mierisch recommended the Board Members may want to consider installing security features to the parks to deter vandalism. She noted that new additions of the tether ball and Sand Park at Town Center Park had already been vandalized.

Trustee Zambetti passionately discussed his desire to improve the park spaces. He commented on the impact fees collected from developers for the sole purpose of park improvements. Trustee Zambetti recalled that there was a plan to develop Town Square Park. He recommended the Board Members along with staff reexamine the plan.

Trustee Farrell suggested the scope of work for the park improvements be broken down into sub-scopes to include estimated maintenance and depreciation cost. Administrator Keller will draft a detailed scope of work for park improvements which will include estimated maintenance and depreciation cost.

#### **Staff Reports**

Administrator Keller commented on a handout he had provided the Board Members. He asked if any of the Members were interested in discussing the topic. Trustee Mierisch stated she would like to take a little more time to review the information.

Assistant Village Administrator Beith thanked all those who came out and volunteered at the "Remember 45" event. He reported that the event was flawless and the parade impressive. Trustee Hacker agreed. Trustee Mierisch recognized the volunteer efforts of resident Richard Butts. She thanked him for all his hard work. Mr. Butts went to all the homes which would be impacted by the parade route and distributed flyers informing residents of the event and the route of the parade. In addition, Mr. Butts volunteered and assisted the event organizers throughout the planning process and the event itself.

#### **Board of Trustee Reports**

Trustee Hacker inquired about the reason for the biosolids removal cost increase. Administrator Keller believed the 10% increase over the three year term was due to projected increase in transportation cost.

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**President Report's**

President Zirk commented on the "Remember 45" event. He also thought the event was a 1<sup>st</sup> class event. He thanked Trustee Mierisch and resident Harry Mierisch for all their hard work organizing the event. President Zirk also thanked Assistant Administrator Beith for assisting in organizing the event.

President Zirk inquired on the status of the Pickstock fiber optics agreement. Assistant Administrator Beith is drafting a summary of the changes.

**Adjournment**

There being no further public business to discuss, a Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to adjourn from the public meeting at 7:32 p.m. Roll call: Vote: 6 ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

Village of Gilberts

87 Galligan Road

Gilberts, Illinois

Committee of the Whole Meeting

Sign-in-Sheet

August 13, 2013

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