

Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Village Board  
Meeting Minutes  
August 20, 2013

**APPROVED MINUTES**

**Call to Order / Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call / Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Village Administrator Keller, Assistant Administrator Beith, Attorney Tappendorf, Finance Director Blocker, Chief Building Inspector Swedberg and Village Clerk Meadows. For members of the audience please see the attached list.

**Recognition**

Administrator Keller recognized Building Department Clerk Stokes for her nine years of dedicated service. Administrator Keller noted that Building Department Clerk Stokes has been a valuable resource to the building and finance departments. President Zirk along with the Board Members thanked Building Department Clerk Stokes for her service to the community. President Zirk presented Building Clerk Stokes with a token of the Village's appreciation. Building Department Clerk Stokes reported that she is looking forward to retirement. However, she will miss all of the staff and Board Members.

**Public Comment**

President Zirk asked if anyone in the audience wished to address the Board. There were no comments from the audience.

**Consent Agenda**

- A. A Motion to approve Minutes from the August 6, 2013 Village Board Meeting
- B. A Motion to approve Minutes from the August 13, 2013 Committee of the Whole Meeting
- C. A Motion to approve Bills & Salaries dated August 20, 2013 as follows: General Fund \$91,223.53, Permit Pass Thrus \$2,230.00, Performance Bonds and Escrows \$3,087.25, Water Fund \$11,676.26 and Payroll \$58,379.58
- D. A Motion to approve Resolution 20-2013, a Resolution authorizing an agreement between the Village of Gilberts and Stewart Spreading to provide Biosolids Removal
- E. A Motion to approve Resolution 21-2013, a Resolution awarding a contract for a Softener Waste Pre-Treatment System to Boller Construction Company Inc.

President Zirk asked if any of the Trustees wished to remove any item for the consent agenda. There were no comments from the Board Members. **A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve the consent agenda items A-E as presented.** Roll call: Vote: 6-ayes: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, and Hacker.

#### **Items for Approval**

There were no items listed under "Items for Approval".

#### **Items for Discussion**

There were no items listed under "Items for Discussion".

#### **Staff Reports**

Engineer Harmon commented on the IEPA's low interest loan process. He reported that he would be submitting the approval of the "Intent to Award" packet to the IEPA. Engineer Harmon anticipated the IEPA's review process would take 30-60 days. Once the IEPA approves the bid packet the Village should receive the loan offer.

Administrator Keller reported that staff has been working with the Army Corp of Engineers to resolve a minor matter. The Army Corp has signed off on the "No Objection" form. The will be submitted to the Illinois Tollway Authority which will allow for the detention credit sales agreement to move forward.

#### **Board of Trustee Reports**

Trustee LeClercq inquired on the date the NIMS training will be offered. Administrator Keller replied the NIMS training is scheduled for the September 17<sup>th</sup> Committee of the Whole meeting. Trustee LeClercq reported that he is aware of several certified CPR training sessions if anyone is interested.

Trustee LeClercq reported due to a work schedule conflict he will not be able to attend the 1<sup>st</sup> and 3<sup>rd</sup> meetings in September.

Trustee Zambetti asked for clarification on the upcoming Northern Kane County Chamber of Commerce Rise N' Shine Breakfast. He questioned if the Village is responsible for supplying the refreshments. Trustee Mierisch replied yes. However, the other communities that recently hosted the event simply offered coffee and pastries. Trustee Mierisch commented on the fact that the very modest expense incurred by the Village provides a benefit to the business community. The event is an opportunity for the business owners to discuss economic development with the local officials and network with other business owners.

Trustee Mierisch reported that other communities have received a large number of local business owners participate in the Rise N' Shine event. Trustee LeClercq agreed that this even is a valuable networking tool.

President Zirk questioned what makes this event different than the Northern Kane County Chamber of Commerce after hour's events. Trustee Mierisch replied that many of the business owners are unable to attend the evening mixers for various reasons. The morning event provides for a more convenient time for many of the business owners.

Assistant Administrator Beith reported the event will be held on Friday, September 13<sup>th</sup> from 8:30-9:30 a.m. here at the Village Hall.

Trustee Zambetti commented on the Citizens of the Year nomination process.

Trustee Farrell recommended staff contact the landscaper that recently landscaped the Village Hall and request they remove the plants that have perished and clean-up the Village Hall grounds.

There was some discussion on completing the board room painting project.

#### **President's Report**

President Zirk reported that Plan Commissioner Kristian Zoerhoff is moving out of the Village. He suggested leaving the seat vacant and amending the Village Code to reflect seven commission members. In addition, President Zirk reported that Commissioner Zoerhoff also was a Village liaison on the KKOM Bicycle/Pedestrian Committee. He suggested staff place the information regarding the vacancy on the Village web site to see if any residents would be interested in participating.

#### **Executive Session**

A motion was made by Trustee LeClercq and seconded by Trustee Farrell to close a portion of the meeting with no business to follow to discuss land acquisition, litigations against, affecting, or on behalf of the Village which has been filed and is pending in court or administrative tribunal of which is imminent and permitted by 5 ILCS 120/2. Roll call: Vote: 6-ayes Trustees Mierisch, LeClercq, Zambetti, Farrell, Hacker and Corbett. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Keller, Attorney Tappendorf, Assistant Administrator Beith, Administrative Intern Wright and Village Clerk Meadows went into executive session at 7:27 p.m.

Village Board  
Meeting Minutes  
August 20, 2013  
Page 4

**Roll call/Establish Quorum**

President Zirk reopened the public meeting at 8:09 p.m. Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Attorney Tappendorf, Assistant Administrator Beith, Administrative Intern Wright and Clerk Meadows.

**Adjournment**

There being no further business to discuss, a Motion was made by Trustee Farrell and seconded by Trustee Zambetti to adjourn from the public meeting at 8:10 p.m. Roll call: Vote: 6 ayes by unanimous voice vote.

Respectfully submitted,

Debra Meadows

