

APPROVED MINUTES

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
September 17, 2013**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. 1-absent: Trustee LeClercq. Others present: Administrator Keller, Assistant Administrator Beith, Chief Building Inspector Swedberg, Chief of Police Williams, Finance Director Blocker and Village Clerk Meadows. For members of the audience please see the attached list.

Introduction

Chief Building Inspector Swedberg introduced the newly hired Building Department Clerk Ms. Claudine Russell. Chief Building Inspector Swedberg reported that Building Clerk Russell has an extensive background in the construction field. The Board Members welcomed Building Clerk Russell.

Public Comment

President Zirk asked if the majority of the audience were attending the meeting to discuss a petition which is being circulated in the Gilberts Town Center Subdivision regarding a modification to the fencing requirements. President Zirk believes this may be the case due to the numerous emails he has received regarding the petition. The audience acknowledged that was the reason they were in attendance. President Zirk stated that he has not changed his position on prohibiting all exterior fencing with the exception of a black wrought iron, black aluminum, or similar colored fencing on the single family lots 101-160 as set-forth in the first amendment to the Gilberts Town Center Annexation and Development agreement. Trustee Farrell concurred, she also was not in favor of considering a petition to amend the annexation and development agreement. The remainder of the Trustees concurred with President Zirk and Trustee Farrell's position.

The resident who resides at 23 Easton Drive asked how the residents would be notified if this or other petitions to amend the annexation and development agreement was brought before future boards.

President Zirk reported that any amendment to the annexation agreement would require a public hearing and a certificated notice would be mailed to all residence located within 250' of the subject property. In addition, the Home Owners Association would also reach out to the home owners that would be affected by any petitions to amend the annexation agreement. The residents appeared to be satisfied with the Board Members response.

Consent Agenda

- A. A Motion to approve Minutes from the September 3, 2013 Village Board Meeting**
- B. A Motion to approve Minutes from the September 10, 2013 Committee of the Whole Meeting**
- C. A Motion to approve August 2013, Treasurer's Report**
- D. A Motion to approve Bills and Salaries dated September 17, 2013 as follows: General Fund \$71,128.24, Performance Bonds and Escrows \$5,706.75, Water Fund \$15,958.27 and Payroll \$58,130.001**

President Zirk asked if there were any comments on the consent agenda items A-D. There were no comments from the Board Members. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-D as present.** Roll call: Vote: 5-ayes: (Trustees Corbett, Mierisch, Zambetti, Farrell and Hacker. 0-nays, 0-obstained. Motion carried.

Items for Approval

There were no items listed under "Items for Approval".

Items for Discussion

FY-2013 Audit Review

Lauterbach & Amen Accountant Jamie Wilkey provided the Board Members with a brief overview of the FY-2013 Audit. Accountant Wilkey thanked the village staff for a well prepared audit package. Accountant Wilkey anticipates the Village will once again be awarded the Certificate of Achievement for Excellence in Financial Reporting. Accountant Wilkey asked if the Board Members had any questions on the audit. There were no comments or questions from the Board Members.

NIMS Training

Administrator Keller welcomed some of the Pingree Grove and Hampshire Trustees that had chosen to participate in the NIMS training. Administrator Keller introduced Chief Williams.

Chief Williams provided those in attendance with an overview of IS-700 Nation Incident Management System training (NIMS) course.

He opened the training with a video from the September 11th terrorist attack on the World Trade Center. Chief Williams reported shortly after that terrorist attack the Federal Government implemented the National Incident Management System (NIMS).

Chief Williams discussed the intent of NIMS and the key concepts and principles underlying NIMS. He described the NIMS components including preparedness, communications and information management.

Chief Williams commented on the importance of having Intergovernmental Agreements with statewide agencies and local governments. He proceeded to discuss the central response command center and the roles of the officials and staff. Chief Williams concluded by administering a verbal test summarizing the key points of the training course. The Board Members thanked Chief Williams for providing them with the NIMS training.

Staff Reports

Administrator Keller reported that staff had met with Developer Troy Mertz and his team to discuss the redevelopment of the Conservancy. He reported that Developer Mertz has now acquired the Nepperman and Cascairo properties which are located within the original Conservancy development. Administrator Keller reported that they plan to meet again in two weeks.

Administrator Keller reported that he will be attending a District 300 meeting. District 300 will be discussing the redistricting research process. Their demographer will be in attendance.

Chief Building Inspector Swedberg reported that Interstate Partners is aggressively constructing building two and will begin construction of building three in the near future.

Chief Building Inspector Swedberg reported that Public Works has completed the crack sealing and they had been able to crack seal more streets than originally anticipated.

Chief Building Inspector Swedberg reported that salt prices had fallen this year. He will be ordering four tons and the salt bin is currently filled. The salt supply should be sufficient to meet the needs of normal to heavy snowfall events throughout the winter season.

President Zirk inquired if Interstate Partners has asked the Village to reduce or release any of their bonds on file with the Village. Administrator Keller stated that they have not formally requested any bond reductions.

Board of Trustee Reports

Trustee Mierisch inquired on how the new concrete material used on the roadways in the Interstate Partners Industrial Park was holding up. Chief Building Inspector Swedberg responded that the roadways within the Industrial Park are holding up to the heavy truck traffic remarkably well. Trustee Mierisch questioned if this is a product that the Village may want to consider using in the older industrial parks. Chief Building Inspector Swedberg reported that this product can only be used with curb and gutter. In addition, Public Works would be unable to patch this type of product. The contractor will have to make the repairs.

Trustee Corbett inquired how many senior staff members had some type of NIMS training. Finance Blocker, Administrator Keller and Chief Building Inspector Swedberg acknowledge they have some levels of NIMS training. Chief Williams reported that he would have to check his records to know which of the officers have had NIMS training.

Trustee Mierisch thanked the staff for organizing the Rise N' Shine event. She was pleased with the Village's exposure.

Trustee Hacker inquired on the status of the fiber optic agreement. Assistant Administrator Beith reported that he and Attorney Tappendorf are working on the new agreement with Pickstock.

Trustee Hacker thanked Chief Williams for enforcing the speed limit in front of the school.

President's Report

President Zirk had nothing to report.

Adjournment

There being no further public business to discuss, a Motion was made by Trustee Zambetti and seconded by Trustee Farrell to adjourn from the public meeting at 8:06 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays ,0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

Village of Gilberts

87 Galligan Road

Gilberts, Illinois

Village Board Meeting

Sign-in-Sheet

September 17, 2013

Name	Address	Telephone #
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Nerise Bruebach	123 EASTON DR., Gilbert	847-428-5154
STEWART BOND	119 EASTON DR., GILBERTS	847-428-7766
Vickie Bond	119 Easton Dr Gilberts	847-428-7766
BERNIE THOMAS	909 SCOTTSDALE PINNACLE CIR.	549-464-0953
Chuck Pearson	816 fairmont Pingree Cr	224 238 3509
Sharon Lazzara	115 Larch Dr. Gilbert	847-428-4677
Bob Spicker	1141 Shoreline Dr Pingree Grove	847-464-2296
Carolyn Clark	135 Easton	847 420 4220
Scott Binford	141 Valencia pkwy Gilbert	847-237-1978
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