

**THE VILLAGE OF GILBERTS, ILLINOIS
PERMIT CHECKLIST FOR INSTALLING AN AIR CONDITIONER**

FEES

BASIC FEE	\$48.00
INSPECTIONS	\$29.00
(1)-FINAL	
RE-INSPECTIONS	\$29.00 (each)
REFUNDABLE CASH BOND FEE.....	\$58.00

* (2-checks required: 1-cash bond and 1-permit fee)

AIR CONDITIONER PERMIT CHECKLIST

HOMEOWNER'S NAME: _____

ADDRESS: _____

TELEPHONE: _____

INFORMATION TO BE SUBMITTED WHEN APPLYING:

- 1. Size and electric load for compressor _____
- 2. Size and type conductor _____
- 3. Size and type conduit _____
- 4. Location of disconnect _____
- 5. Location of compressor _____

Signature: _____ Printed Name: _____

Date: _____

Note: The above information becomes part of the permit application and compliance is required.

**** Call JULIE 1-800-892-0123 or 811 to locate all underground utilities.**

Note: Many subdivisions in the Village have covenants and restrictions which are binding on your property. These covenants and restrictions may require permission from the homeowners association or the developer before you begin construction. In some cases, they may prohibit construction of a building which is permitted by the Village of Gilberts. It is the responsibility of each applicant and homeowner to check the covenants and restrictions that apply to your property.

VILLAGE OF GILBERTS

CONTRACTOR REGISTRATION REQUIREMENTS

1. Registration Form filled out in its entirety and signed
(ORIGINAL MUST BE RETURNED)
2. Proof of Liability Insurance, naming Village of Gilberts as Certificate Holder
3. Surety Bond (License & Permit Bond) for not less than \$3,000.00 naming Village of Gilberts as Obligee

* Your insurance company may fax Proof of Liability Insurance and Surety Bond to us at 847-551-3382. However, the originals must follow as soon as possible.

4. Minimum registration fee of \$50.00 for calendar year registration (see attached fee schedule)
5. Copy of current Specialty License/Certificate if applicable
(Plumbing, Electrical, Roofing, etc.)

NOTE: Plumbers and Low Voltage Security Services are exempt from the registration fee and the insurance requirements. We do, however, request you fill out the registration form with your company information and provide a copy of your specialty license/certification for file. Please contact the Building Department at 847-428-4167 if you have questions.