

**THE VILLAGE OF GILBERTS, ILLINOIS  
 PERMIT CHECKLIST FOR CONSTRUCTION OF A  
 STORAGE SHED, (ACCESSORY BLDG, OUTBUILDING)**

**FEES**

<b>BASIC FEE .....</b>	<b>\$4 8.00</b>
<b>INSPECTIONS .....</b>	<b>\$29.00</b>
<b>(1)-FINAL</b>	
<b>REFUNDABLE CASH BOND FEE .....</b>	<b>\$58.00</b>
<b>(2-checks required: 1-cash bond and 1-permit fee)</b>	
<b>RE-INSPECTS .....</b>	<b>\$29.00 (each)</b>

HOMEOWNER'S NAME \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_

**INFORMATION TO BE SUBMITTED WHEN APPLYING:**

- 1. A plat of survey showing all existing construction including decks, patios, etc.
- 2. Draw location & size of shed/playhouse/dog house on the plat showing distance to the lot lines and other structures.
- 3. It shall comply with all yards requirements (attached). **NOTE: Portable sheds do not have to comply with rear yard setbacks.** (Portable shed is defined as a shed on a wooden base.)
  - a. **Distance from side yard.** \_\_\_\_\_
  - b. **Distance from rear yard** \_\_\_\_\_
- 4. It shall be a minimum of 10 feet from the main structure.
- 5. Provide drawings or plans indicating construction details and size.
- 6. Sheds with concrete floors shall have the site inspected prior to pouring concrete.
- 7. No shed shall be used for the storage of hazardous materials or more than five gallons of gasoline.
- 8. The shed shall be capable of being locked.
- 9. Shed design, color and material shall be harmonious with the principal structure.
- 10. All sheds shall be wood construction.
- 11. **Maximum floor area:** Shed-168 square feet - Playhouse - 32 square feet
- 12. **Minimum floor area** – Shed - 64 square feet - Doghouse - 12 square feet
- 13. All wall studs and roof rafters shall be a minimum of 2x4 with a maximum of 24 inch centers.
- 14. Floor shall be no less than ¾ inch plywood set on pressure treated 4x4 base runners 24 inches on center with vapor barrier.
- 15. Roofs shall be a minimum of ½ inch plywood with wood, asphalt or fiberglass shingles.
- 16. No electrical or plumbing is allowed.
- 17. All submitted information shall be available on site during the inspection.
- 18. Other pertinent information \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Note: The above information comes part of the permit application and compliance is required.  
**\*\*Call JULIE 1-800-892-0123 or 811 to locate all underground utilities.**

**Note: Many subdivisions in the Village have covenants and restrictions, which are binding on your property. These covenants and restrictions may require permission from the homeowners association or the developer before you begin construction. In some cases, they may prohibit construction of a building, which is permitted by the Village of Gilberts. It is the responsibility of each applicant and homeowner to check the covenants and restrictions, which apply to your property.**