

VILLAGE OF GILBERTS

SUBMITTAL REQUIREMENTS FOR A LIQUOR LICENSE

- 1. A notarized copy of the application completed by all owners of the liquor license establishment.**
- 2. Check for appropriate liquor license class (see page 4)**
- 3. \$5,000 Surety Bond**
- 4. Fingerprints on files at the Gilberts Police Department**
- 5. Background check every 3 years**
- 6. Certificate of insurance**
 - a. Village listed as an additional insured**
 - b. Liability insurance**
- 7. If renting, a copy of the lease**

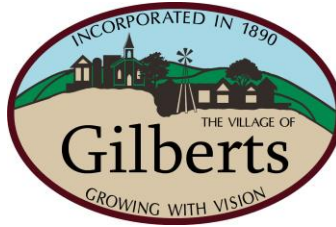
FOR OFFICE USE ONLY

Date Paid: _____

Fee: _____

Date Approved: _____

License #: _____



VILLAGE OF GILBERTS
Lynda Lange, Village Clerk
87 Galligan Road
Gilberts, Illinois 60136
(847) 428-2861 Fax (847) 428-2955
llange@villageofgilberts.com

APPLICATION FOR VILLAGE LIQUOR LICENSE

Notification is hereby made to the Village of Gilberts for issuance of a Village of Gilberts Liquor License, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application, the following is submitted:

1. Applicant's full name (if a partnership or corporation provide names of all owners of more than 5%) _____
2. Name under which business to be conducted: _____
3. Location of place of business for which license is sought:
(A) _____
Exact address by street and number/zip code
(B) _____
(Full description of location, place or premises, specifying floor, room, etc.)
4. State principal kind of business _____
5. Class of license applied for _____
6. Does applicant seek a license to sell alcoholic liquor upon the premises as a restaurant?
_____ If so are premises:
(A) Maintained and held out to the public as a place where meals are actually and regularly served? _____
(B) Provided with adequate and sanitary kitchen and dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food? _____
7. Does applicant own premises for which the license is sought? _____
8. Has applicant a lease on such premises covering the full period for which the license is sought?
_____ if so, attach a copy.
9. Is applicant licensed as a food dispenser? _____
10. Is the location of applicant's business for which license is sought within 100 feet property line to property line, of any school, hospital, home for aged or indigent persons, or for veterans, their wives or children, or any military or naval stations, or 100 feet building to building from a church?
_____.

11. Is any law enforcing public official, mayor, alderman, member of the village board, or commission, or any president or member of a county board directly interested in the business for which this license is sought? _____.
12. Has any manufacturer, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money or anything of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days), or is such person directly or indirectly interested in the ownership, conduct or operation of the place of business?

13. Is the applicant or any affiliate, associate, subsidiary, officer, director or other agent engaged in the manufacture of alcoholic liquors? _____
If so, at what location or locations? _____
14. Is the applicant engaged in the business of an importing distributor or distributor of alcoholic liquors?
If so, at location or locations? _____
15. Will the business be conducted by a manager of agent? _____
If so, give the name and residence address of such manager or agent
Name _____
Address _____
16. Do you hold any other current business licenses issue by the Village? _____
If so, what type of license do you currently hold and what is the address of the licensed premises?
Type _____
Address _____

Individual Applicant:

17. (a) Name _____
- (b) Date of birth (Month/Day/Year) _____
- (c) Residence address (provide street and number) _____
- (d) Place of birth _____
- (e) Are you a citizen of the United States ? _____
If a naturalized citizen, when naturalized? (Month/Day/Year) _____
Where naturalized (City and State) _____
Court in which (or law under which) naturalized _____
- (f) Have you ever been convicted of any felony under any Federal or State Law ? _____
If so, give date and state offense _____
- (g) Have you ever been convicted of a violation of a Federal or State liquor law since February 1, 1934? _____ If so, give dates and state offense _____
- (h) Have you ever permitted an appearance bond forfeiture for any of the violations mentioned? _____
- (i) Have you made application for other similar license for premises other than described on this application? _____
If so, give date, location of premises and disposition of application _____
- (j) Has any license previously issued to you by State, Federal, or local authorities been revoked, _____

suspended or fined? _____
 If so, state reasons therefore and date(s) _____

Co-partnership/Corporate Applicant:

18. (a) Name of partner, or corporate officers and directors and shareholders, if any (attach separate sheet if necessary) _____
 (b) Residence address (City and State) _____
 (c) Telephone number _____
 (d) Place of birth (Month/Day/Year) _____
 (e) Are you a citizen of the United States? _____
 If a naturalized citizen, date when naturalized? _____
 Court in which (or law under which) naturalized _____
 (f) Have you ever been convicted of any felony under Federal or State law? _____
 If so, give the date and state offense _____

- If any information on a current license application changes or becomes obsolete, or if further information becomes necessary to answer the questions in full, the applicant or licensee must so advise the liquor commissioner in writing within 21 days of the change and must provide all relevant additional information.
- Background checks and fingerprinting shall be conducted every three years after the initial issuance of a liquor license in order to reestablish that the applicant meets the requirements of this chapter and the act.
- The liquor commissioner shall approve or deny an application for a license within 90 days of the filing and final processing of a complete application.

Class of License	Fee
Class A	\$1,800.00
Class B	\$1,200.00
Class C:	
Festivals	\$500.00
Reunions, weddings, anniversaries, and showers	\$100.00
Sporting Events	\$200.00
Other Events	TBD by Village Board
Class D	\$1,200.00
Class D1, in addition to the class D liquor license fee	\$100.00
Class E	\$1,500.00
Class F	\$1,200.00
Class OS, in addition to the fee for the prerequisite Class A, B, or F liquor license	\$200.00
Class G	\$1,500.00
Class H	\$200.00

APPLICATION FOR LIQUOR LICENSE

The APPLICANT notes by his signature below that he/she has read and understands Title 3 “Business and License Regulations-Chapter 3 “Liquor Control of the Village of Gilberts Code. Also, the Applicant must recognize that the regulations of Title 3 “Business and License Regulations-Chapter 3 “Liquor Control of the Village of Gilberts Code applies to the License and Establishment, also apply to any agents of the business involved with the sale of liquor.

Applicant (as in #1) _____

Signature _____

Print _____

Title _____

Day Phone (____) _____

Evening Phone (____) _____

SUBSCRIBED AND SWORN TO before me this _____ day of _____,
A.D. 20_____.

AFFIDAVIT

STATE OF ILLINOIS)
)
COUNTY OF KANE)

I swear that I will not violate any of the ordinances of the Village of Gilberts or the laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of my knowledge and belief.

Subscribed and sworn to before me this day of _____, 20_____.

Signature of Applicant

Notary Seal/Signature

OFFICE USE ONLY:

Approved

Approved subject to conditions:

Denied

Liquor Commissioner, Guy Zambetti

Attest